



Directorate General of Civil Aviation

Online Examination Portal



PARIKSHA.DGCA

USER MANUAL

For

Flight Crew License Examination

Website: <http://www.pariksha.dgca.gov.in>

(Created and Maintained By NIELIT, Delhi Centre)

Record of Revision

Issue/Revision	Dated	Reason for Issue/Revision
Issue I, Rev 0,	7 th Sep, 2018	Initial issue for New Candidates
Issue I, Rev 1	23 rd Oct, 2018	Revision for Old Candidates
Issue I, Rev 2	12 th Nov, 2018	Addition of chapter examinations
Issue I, Rev 3	20 th Oct, 2021	Review of the instructions to the candidates and addition of chapter no. 8 - On line On Demand Examination (OLODE)
Issue II, Rev 0	27 th July, 2024	<ol style="list-style-type: none"> 1) Size of documents have been revised. 2) Addition on BVC in Ch. 2 para 2.5.4 (c). 3) Addition on ATPL in Ch. 2 para 2.6 (b). 4) Addition of statements at NOTE in Ch. 2 para 2.6. 5) Addition of Complete Rejection and Partial Rejection under para 2.7 of chapter no. 2. 6) Addition of Chapter-9 for the Refund of failed transactions where service is not delivered.
Issue II, Rev 1	09th October, 2024	Addition of indicative time line in Chapter 1- Introduction
Issue III, Rev 0	October, 2024	<p style="background-color: yellow;">Eliminating physical document submissions</p> <p style="background-color: yellow;">Eliminating Attestation by Notary/Gazetted Officer</p> <p style="background-color: yellow;">Appeal mechanism</p>

Contents

Chapter 1-Introduction.....	page 4-5
Chapter 2-Minimum System & Software Requirements & Personal Requirements.....	page 6-13
Chapter 3-Registration Module.....	page 21-22
Chapter 4-New Candidate Registration.	page 23-37
Chapter 5-OLD Candidate Registration.	page 38-43
Chapter 6-Update Profile.....	page 44-45
Chapter 7-Examination Form.....	page 46-54
Chapter 8- On line On Demand Examination.....	page 55-61
Chapter 9-Refund of application Fee.....	page 56-65
Annexure – (A).....	page 66-66

Chapter 1 - Introduction

The Directorate General of Civil Aviation (DGCA) conducts the examination under rule 41A of the Aircraft Rules 1937 for the purpose of issue/extension of Flight Crew License.

The Central Examination Organization (CEO) of DGCA, East Block III, Level III, Rama Krishna Puram, New Delhi-110066 is responsible for conducting Flight Crew License (FCL) examinations.

This portal “pariksha.dgca” is launched with effect from 07 September 2018. The applicants / candidates are required to interact with this portal for Registration, Profile update, Allotment of Computer Number/ Roll Number, Printing of Admits cards etc. All categories of Flight Crew License Examination – General and Technical subjects are being held ONLINE with effect from Oct. 2018 session.

The user manual provides step-wise instructions for the aspects of the registration with visual screens for easy and better understanding. It also describes the error messages encountered while working with the software with appropriate remedial actions required to be taken by the candidate.

Candidates are advised to read Instructions and Notices carefully as published time to time in Notice Board of “pariksha.dgca” portal/ DGCA website in conjunction with the latest USER MANUAL.

Available Services:

- NEW Candidate Registration

(Applicants who are not having Computer Number and desire to appear in any FLIGHT CREW Examination).

Note: 1. On meeting the requirements specified for allotment of Computer Number, the Computer Number will be issued to the candidate within 15 working days of submission of application. Further, the partially rejected applications processing timeline will be subject to the time taken by the candidate in submitting the compliance of the reasons of partial rejection.

NOTE 2. Appeal Mechanism:

Candidate can appeal to Director, CEO in case of non-satisfaction of the provided reasons of the complete rejection of the computer number application by the CEO:

1. By sending the appeal through email to ceo.dgca@nic.in or by post to Central Examination Organization (CEO) of DGCA, East Block III, Level III, Rama Krishna Puram, New Delhi-110066
2. In person at Central Examination Organization (CEO) of DGCA, East Block III, Level III, Rama Krishna Puram, New Delhi-110066 on Tuesday/Thursday from 3PM to 5 PM.

- OLD Candidate Registration.

(Applicants who have been allotted computer number prior to launch of portal “pariksha.dgca”)

- Update Profile.
- Examination Application.
- Profile Management.

Chapter 2-Minimum System, Software & Personal Requirements

Hardware/Software Requirement

2.1 The minimum system requirements for accessing the Web Based Software application for Flight Crew License at <http://www.pariksha.dgca.gov.in> website are:

- I. Google Chrome version 12 and above or,
- II. Internet Explorer version 12 and above or,
- III. Mozilla Firefox and,
- IV. Internet Connection

Application Requirement

2.2 Individual **E-mail ID** and **Mobile Number** of the candidate is an essential component of the system. All important information such as Computer Number, Roll Number, Examination Schedules, and Application Status etc. will be communicated to the candidate on their e-mail/**Whatsapp** only.

- a) One e-mail ID is confined to one candidate only for Registration.
- b) The **Login ID and the Password is unique** to each applicant and applicant is responsible to protect it. DGCA will not be held responsible for misuse of the login credentials.

2.3 Password Policy: Minimum Password length should be 8 characters. It must contain at least one upper case letter (A-Z), one lower case letter (a-z), one special character (!@#\$%) and one numeric value [0-9]

2.4. Candidate needs to keep ready scanned/ soft copy of the following:

- Applicant Photograph in JPG, JPEG format
- Applicant Signature in JPG, JPEG format

(As per specification given in para 2.5.1)

NOTE: - *Uploading of Photograph and Signature is a onetime exercise. It is therefore advised that only latest color Photograph is uploaded. Once the **Computer Number has been issued to the** applicant, she/he has no provision to replace it. If an applicant desires to change her/his photograph due to any **valid** reason, she/ he may contact Pariksha Helpdesk on e-mail id help.pariksha.dgca@gov.in for the same.*

2.5 Following are the maximum size of the document which may be uploaded:

Document Size Table (PDF Only)

SL. NO.	Documents	Maximum Size
1	<ul style="list-style-type: none"> • Date of Birth Certificate • X and XII Board Verification Certificate • 10+2 Equivalent Certificate • Copy of Proof of Permanent Address • Association of Indian University Certificate • UID Aadhaar Card • Security Clearance Certificate • Experience Certificate • FATA Authorization Certificate • Any other certificate 	<p>100 KB</p> <p>100 KB</p> <p>100 KB</p> <p>100 KB</p> <p>100 KB</p> <p>100 KB</p> <p>100 KB</p> <p>100 KB</p> <p>100 KB</p> <p>100 KB</p>
2	<ul style="list-style-type: none"> • X and XII Mark sheet • X and XII Pass Certificate 	<p>500 KB</p> <p>500 KB</p>
3	<ul style="list-style-type: none"> • Pages of Log Book • Passport • Visa 	<p>200 KB</p> <p>200 KB</p> <p>200 KB</p>

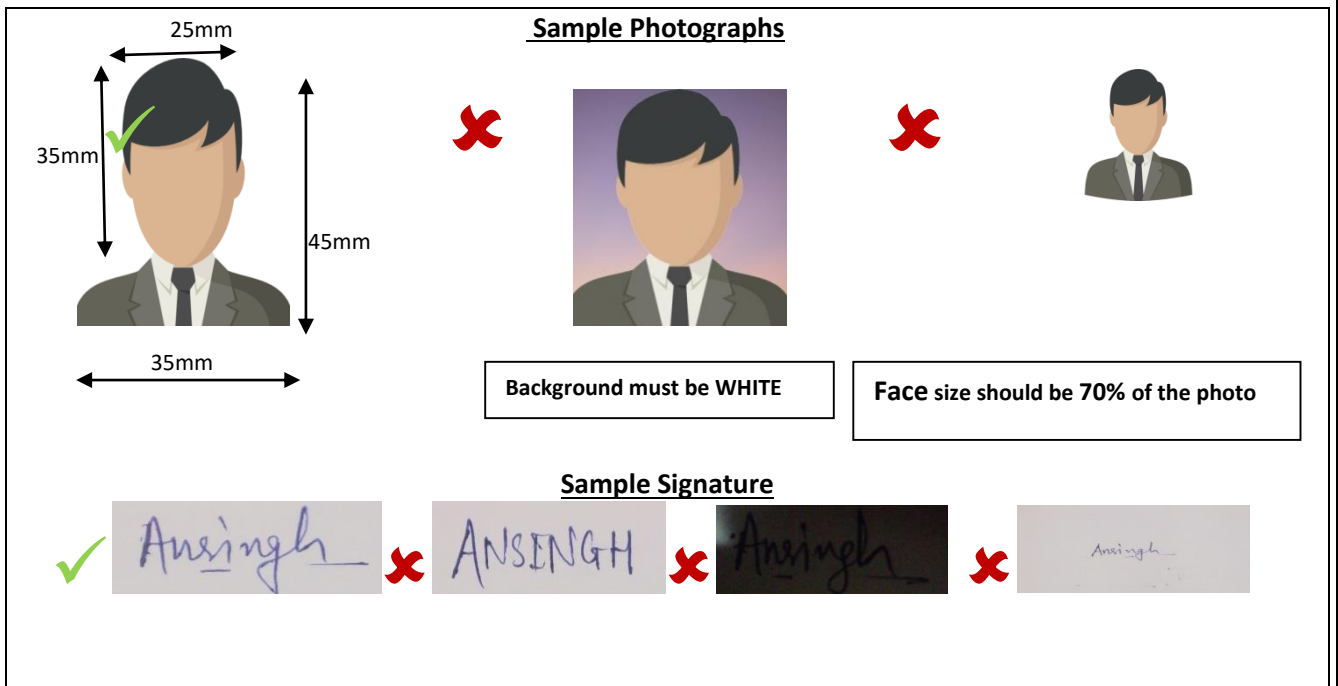
2.5.1 Specification of the Photograph and Signature:

2.5.1.1 Acceptable Specifications of Photograph

- The Size of the **color** photograph has to be **45mm height X 35mm** width taken on a **white background without borders**. The **face** on the photograph must be of **35mm height and 25mm width (face size should be 70% of the Photograph)**.
- The **size** of the scanned color photo image should not be more than **70KB**.
- The **photograph** must be in **JPEG/JPG Format** only.

2.5.1.2 Acceptable Specifications of Signature

- The size of the scanned signature image is **20mm height X 45mm** width on a **white background without border**.
- The **size** of the scanned Signature image should not be more than **20KB**.
- The **Signature image** must be in **JPEG/JPG Format** only.



**The applications meeting all the above requirements/specifications shall
Only be processed for issue of Computer Number.**

2.5.2 Name:

- The name will be accepted as mentioned in 10th Std. Mark Sheet Matriculation certificate.
- If the name appears different and / or has been changed subsequent to acquiring the basic qualification or equivalent qualification / due to marriage / any other reason, the self attested copy(s) of amended mark sheet & pass certificate / Gazette Notification issued by the state or central government for name change and / or the recent passport issued with the current name shall be accepted against proof of name.

2.5.3 Date of Birth

Following documents shall be accepted as proof of date of birth:

- 10th Std. Certificate & Mark sheet of a recognized Board (recognized by Council of Boards of School education, State/Central Govt. education board) or its equivalent.
- The Birth Certificate issued by a Municipal Corporation / Committee shall be the documents acceptable as proof of age. **Birth certificate issued in regional Language shall be bilingual (Hindi/English).**

2.5.4 Educational Qualification:

A. 10th Std. Certificate & Mark List (for PPL, CPL, ATPL, FDEG, FN and SFE Examination) from a recognized Board (recognized by Council of Boards of Secondary Education, State Govt. Education Board) or its equivalent.

B. 10+2 Standard Mark List & Pass certificate (for CPL, ATPL, FDEG, FN and SFE category) as a proof of having passed 10+2 with Mathematics & Physics subjects from a recognized Board/University {recognized by Council of Boards of School Education (COBSE), State Govt. Education Board} or its equivalent examination.

In the case of applicant not having 10+2 with Mathematics & Physics and like to use the provision of Rule 47A of Aircraft Rules 1937, as an evidence for having flown before 1st Jan 1994, the attested copies of first page of his Log Book where his personal particulars are mentioned and the page where the Date of First Flight is recorded.

Note: 1. *With respect to acceptance of pass status, the applicant has to be declared passed including the Physics & Mathematics subjects (in 10+2 STD.) and pass awarded by the board with fail status of these subjects shall not be considered acceptable.*

2. *The equivalent qualification acquired by the applicant from the board recognized by CBSE, State Govt. Education Board and in the case of Technical education like Diploma, it should be recognized either by AICTE or by the respective Directorate of Technical Education of State Govt. shall be considered acceptable.*

C. Board Verification Certificate (BVC) of 10th and 10+2 Standard (with Mathematics & Physics) mark lists obtained from the Board / University concerned, either they are under the education system of

1) Indian School / Board / University situated in India or Abroad

Or;

2) International School / Board / University situated in India or Abroad.

- In case, ***BVC is addressed to the FTO***, the candidate may upload an attested copy (**Attested by CFI**) of the BVC.
- In case, ***BVC is addressed to the candidate***, candidate may upload an **attested/ self-attested copy** of the BVC to CEO DGCA.
- In case, ***BVC is addressed to the CEO/“To Whomsoever It May Concerns”, the application will be processed*** based on the availability of the original BVC in CEO on the date submission of application. CEO shall not be responsible for any delay in receipt of BVC from the concerned board/candidate.

- **Note:**

i) In case of the applicant who has ***earned qualification from a foreign university***, the verification certificate issued by the concerned foreign university will be accepted which can be sent on email to help.pariksha.dgca@gov.in/ceo.dgca@nic.in.

ii) In case the board provides ***online verification on its website***, the same is acceptable and ***candidate has to provide necessary link (URL) and credentials in the online form during filling of the application*** to access such verifications. If such verifications are not made available directly online and if any registration process mandated by such boards, DGCA will not be in a position to entertain the applications.

D. In case the applicant has acquired the Basic Qualification (10th, 10+2 or equivalent) from other than Council of Boards of Secondary Education, State/Central Govt. Education Board i.e. any International School / Board / University situated in India or abroad, in addition to the verification certificate mentioned as above at Para-c, **upload** the self-attested copy of ***equivalent certificate issued by Association of Indian Universities (AIU)*** House, 16, Kotla Marg, New Delhi – 110022.

2.5.5 Proof of Address: Self attested copies of one of the following:

- A. Aadhaar Card;
- B. Passport;
- C. Voter ID;
- D. License issued by DGCA;
- E. Ration Card
- F. Proof of address issued by State/Central Government.

2.5.6 Self Attested copy of proof of identification such as

- i) SPL issued by the CFI of approved Flying Training Institute
- ii) FRTOL / PPL / CPL as the case may be issued by DGCA (India)
- iii) Passport
- iv) Airport entry card – issued by BCAS
- v) UID / AADHAR
- vi) Voter ID
- vii) Defense Identity Card in the case of Defense Personnel
- viii) Dependent Card issued by Defense Organization.
- ix) Ration Card if, candidate's Photograph is printed therein.
- x) Central / State Govt. Health Cards with photograph of the candidate printed Therein.
- xi) Copy of Passport in case of foreign national.

2.5.7 Security Clearance in case of foreign national

In case the applicant is a citizen of other than India / holder of Overseas Citizen of India (OCI) status / Persons of Indian Origin (PIO) status, they are required to be

cleared from security point of view from authorities concerned before allotment of Computer Number.

For obtaining the Security Clearance, an individual or the sponsoring organization may apply to CEO, DGCA in the prescribed format given in **Annexure-A** to this User Manual to The Director of Airworthiness, Central Examination Organization, Office of The Director General of Civil Aviation, East Block – III, Level III, R K Puram, New Delhi – 110066 along with all necessary supporting documents as mentioned in the form by Speed /Registered Post for necessary action.

The application for Security Clearance will be processed only after satisfying with the application and documents **submitted** for Allotment of Computer Number. Queries if any, the candidates may contact CEO at help.pariksha.dgca@gov.in for clarification and initiating the process of Security Clearance.

2.6 Eligibility criteria for which documents required to be uploaded by the applicant for obtaining Computer Number are as follows.

a). PPL/CPL

1. Passed Class X/XII or an equivalent examination with Physics and Mathematics, from a recognized Board/University **as applicable**.
2. In case of Candidate desire to apply Technical Paper and type aircraft is more than 5700Kgs. MTOW / twin engine Helicopters, Certificate for having successfully completed the ground training classes on technical specific / performance on the type aircraft from the DGCA approved training institute. It is also required to **uploaded** an evidence to support the approval status of the training/institute to that effect in accordance with CAR, Section-7, Series-B,Part-I.

Note: Only 10th education qualification is required for PPL candidates.

b). ATPL

- 1) Passed Class X/XII or an equivalent examination with Physics and Mathematics, from a recognized Board/University.
- 2) Proof of having Indian CPL. In the case of Defence Personnel in lieu of CPL, evidence for having completed 500Hrs flying experience of which 200 Hrs. should be as Pilot-in-Command. In case of defence personnel/applicable candidates, Flying summary certificate along with log book pages clearly showing total flying hours and PIC hours, certified by the competent authority shall be **uploaded during submitting** the application.
- 3) In case of Candidate desire to apply Technical Paper and type aircraft is more than 5700Kgs. MTOW / twin engine Helicopters, Certificate for having

successfully completed the ground training classes on technical specific / performance on the type aircraft from the DGCA approved training institute. It is also required to **upload** an evidence to support the approval status of the training/institute to that effect in accordance with CAR, Section-7, Series-B, Part-I.

C) Conversion of Pilots License (CPL/ATPL) issued by Foreign Authority.

1) **Self attested** Copy of valid Foreign FLIGHT CREW License issued by ICAO Contracting State for the respective category **to be uploaded.**

D) Flight Navigation (FN)

1) Passed Class X/XII or an equivalent examination with Physics and Mathematics, from a recognized Board/University.

E) Flight Dispatcher / Flight Engineer (FDEG/FE)

1. Passed Class X/XII or an equivalent examination with Physics and Mathematics, from a recognized Board/University.

2. **For details of requirements, refer to CAR, Section -7, Series 'M', Part-II**

F) FATA:

1) FATA Candidates are required to **upload** a valid FATA Authorisation Letter issued by DGCA **and recommendation letter from the sponsoring organisation.**

2) Self attested Copy of Passport, Visa and Pilot License details.

Note:

1. Education qualification is not required for FATA candidates.

2. Candidates shall ensure all the uploaded documents are legible to avoid rejection of application.

2.7 Complete Rejection and Partial Rejection of application for FC computer number:

**(i) Complete Rejection:
CEO will completely reject those applications whose discrepancy falls under the below mentioned category:**

1) For serving defence personnel, not meeting the Flying Hours requirements.

2) Filled details of application are incorrect/wrong.

Candidate has to re-submit the complete new application along with the required documents.

(ii) **Partial Rejection:**

CEO will partially reject those application in which any one or more uploaded documents such as Photo, Signature, DOB proof, 10th/12th or equivalent Mark sheets/certificates, BVC's , Address proof, AIU certificate , Log book pages or other documents are found **incomplete or incorrect**. Further, an application can be partially rejected by the CEO a maximum of three times.

Under partial rejection, candidates have to upload the correct documents within 15 days of receiving the partial rejection e-mail failing which the application will be rejected completely.

The steps for re- applying the partial rejected applications are illustrated below for those candidates whose application was partially rejected.

- Partially rejected candidates can apply again through the “Candidate Login” tab in the Registration Module.

Directorate General of Civil Aviation
Online Examination Portal

Home About Us Help Desk Suggestions FAQs Contact Us USER MANUAL Examinations Operator Login Officer Login

Login Module

AME
NEW Candidate Registration
OLD Candidate Registration
Candidate Login

NOTICE BOARD-AME
Public Notice -Applying through online for Refund of FC & AME Examination Fees
AME-Pariksha/INSTRUCTION No: 04/2018 Dtd. 08.11.2018 - AME-Update Profile Application
AME-Pariksha/Instruction No 02/2018 Dated 20.09.2018 - Dos and Don't to be followed in AME Registration Module

FLIGHT CREW
NEW Candidate Registration
OLD Candidate Registration
Candidate Login

NOTICE BOARD-PILOT
Mumbai Center- ATPL Oral Exam 03 of 2022. Candidate Eligibility and Schedule List
New Delhi Center- ATPL Oral Exam 03 of 2022. Candidate Eligibility and Schedule List
Public Notice on Student Flight Engineer Examination Session 03 of 2022



Directorate General of Civil Aviation Online Examination Portal



Home About Us Help Desk Suggestions FAQs Contact Us USER MANUAL Examinations Operator Login Officer Login

Login Module

Notice Board for Pilot

New Delhi Center- ATPL Oral Exam 04 of 2022. Candidate Eligibility and Schedule List
Mumbai Center- ATPL Oral Exam 04 of 2022. Candidate Eligibility and Schedule List
Chennai Center- ATPL Oral Exam 04 of 2022. Candidate Eligibility and Schedule List
Public Notice on Flight Instructor Rating /Assistant Flight Instructor Rating (FIR/AFIR) oral examination 01 of 2023 session

Login

Email-ID/ Computer Number*
Enter Computer Number/Email-ID

Password*
Enter Password
[Forgot Password](#)

Captcha
3 - 2 Solution

Login

NOTE: Candidate can login using their registered email id till the time of creation of a Computer Number .

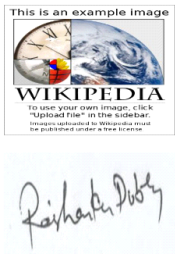
- Candidates are required to fill credentials and click on Login. Then the following screen will be displayed.

Profile Management > Update Rejected Detail FC

Personal Details Review Flight Crew

Title	First Name	Middle Name	Last Name
Mr	KK	Enter Middle Name as per	DUBEY
Mother's Name		Father's/Guardians Name	
BINDU DUBEY		KAMESHWAR DUBEY	
Gender	Mobile Number	Date of Birth (As per 10th board certificate)	
Male	XXXXXX1026	10-10-1997	
Nationality	Aadhar Number	Email ID	
INDIA	789656782345	krishna@gmail.com	
Applied For			
PLT			

Photo and Signature



Update Document

S.No.	Document Type	Reason for Rejection	Document/ Certificate Reference Number	Upload Supporting Document
1	Applicant Photograph	Address	098765	<input type="button" value="Choose File"/> No file chosen click to view
2	Applicant Signature	Address proof (attested / self attested) is not enclosed	087654	<input type="button" value="Choose File"/> No file chosen click to view

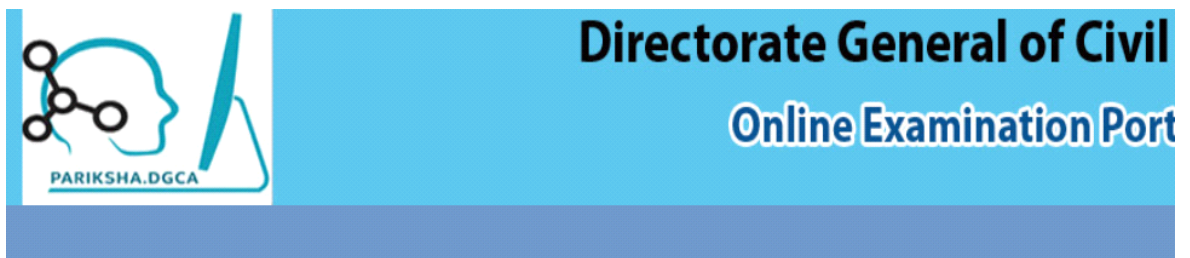
Total Rows Count: 2

Submit

- Candidates should upload all rejected documents and then click on submit. Note: Candidate must ensure that the uploaded photograph/signature/ documents are correctly uploaded as per the specific requirements. On clicking Submit, candidate can preview details filled by them in the previous form, candidate must check their details and ensure that all his/her details are

correct and if not, they are allowed to make the necessary corrections by clicking the "BACK" button.

- After clicking submit preview form will be displayed.



Personal Details Review Flight Crew

Title	First Name	Middle Name	Last Name
Mr	KK	Enter Middle Name as per	DUBEY
Mother's Name		Father's/Guardians Name	
BINDU DUBEY		KAMESHWAR DUBEY	
Gender	Mobile Number	Date of Birth (As per 10th board certificate)	
Male	XXXXXX1026	10-10-1997	
Nationality	Aadhar Number	Email ID	
INDIA	789656782345	krishna@gmail.com	
Applied For			
CPL			

Address

Correspondence Address	Permanent Address
ashok vihar, , wazirpur, Delhi, India - PIN 110052	ashok vihar, wazirpur, Delhi, India - PIN 110052

Education

SNo	Qualification Level	Name of Degree	Board/University	Duration	Passing Year	Marks/GPA Obtained	Maximum Marks/GPA	Result type	Grade / %age
1	10th		CBSE	1	2018	300	500	Percentage	60
2	10+2 Equivalent		CBSE	1	2020	300	600	Percentage	50

Study Details	
Have you studied in Foreign University, situated in India or Abroad?	: N
Do you have AIU/ equivalent education qualification certificate?	: N

Defence	
Are you Defence Pilot ?	: N
Which Force	:
Defence	: N

Visa	
Visa Number	:
Date of issue	:
Date of Expiry	:
Issuing Authority & Country	:

Flight Crew Experience and other details	
Are you holding license issued by Indian or Foreign Authority?	License Type
N	License Type
License Issue Date	License Expiry Date
License Validity Date	Enter License Expiry Date
Indian/ Foreign Licence Issuing Authority	Issuing Country
Indian / Foreign Licence Issuing Authority	License_Issuing_Country
Multiengine	Type of Aircraft
N	Enter Type of Aircraft
All Up-Weight(Of heaviest A/C)	Total Flying Hours
0	0
Flying hours as Pilot in Command	First Training Flight
0	00-00-0000
Flying Training Institute	Ground Training Institute
0	0
Do you have Course Completion Certificate ?	Basic Course Completion Certificate number

Documents Uploaded		
SNo	List of Document Uploaded	Document Number
1	Applicant Photograph	
2	Applicant Signature	
3	Date of Birth Proof	1234567
4	Xth Marksheet	5678
5	Xth Pass Certificate	7890

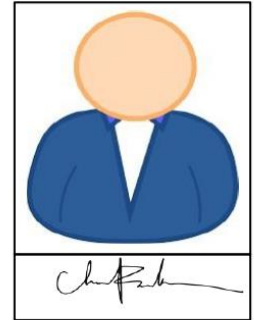
Declaration / Undertaking	
<input type="checkbox"/> I hereby certify that the above particulars/entries made by me are true and correct in every respect to the best of my knowledge and belief and that nothing has been concealed or withheld by me. I understand that if any of my particulars/entries are found false or incorrect at any time, my candidature will stand rejected and further action can be taken against me by DGCA as per the Rules. Further, I have read the requirement for issue/ extension of Pilot Licence/Rating, as laid down in Aircraft Rules / CARs amended from time to time.	
<input type="button" value="Back"/>	<input type="button" value="Final Submit"/>

- After clicking on the Final Submit button, a PDF will be generated and sent to the candidate's registered email ID for record keeping purposes.

- The PDF generated will look like the one below where the table shows the uploaded documents

Reference No- Temp ID: P-T2024/3932-0

To ,
 The Director,
 Central Examination Organization (DGCA)
 East Block III, level III, R K Puram
 New Delhi - 110066



Subject: Submission of Documents w.r.t. allotment of computer number for application Temp ID: P-T2024/3932 in respect of Mr./Ms. Son of/Daughter of Dr Avadh Ram Singh

Sir,

Reference may please be made to the Temp ID P-2024/3932 application regarding the subject cited above. Enclosed herewith please find the attached document (attested) against the deficiency informed vide email dated 22-03-2024.

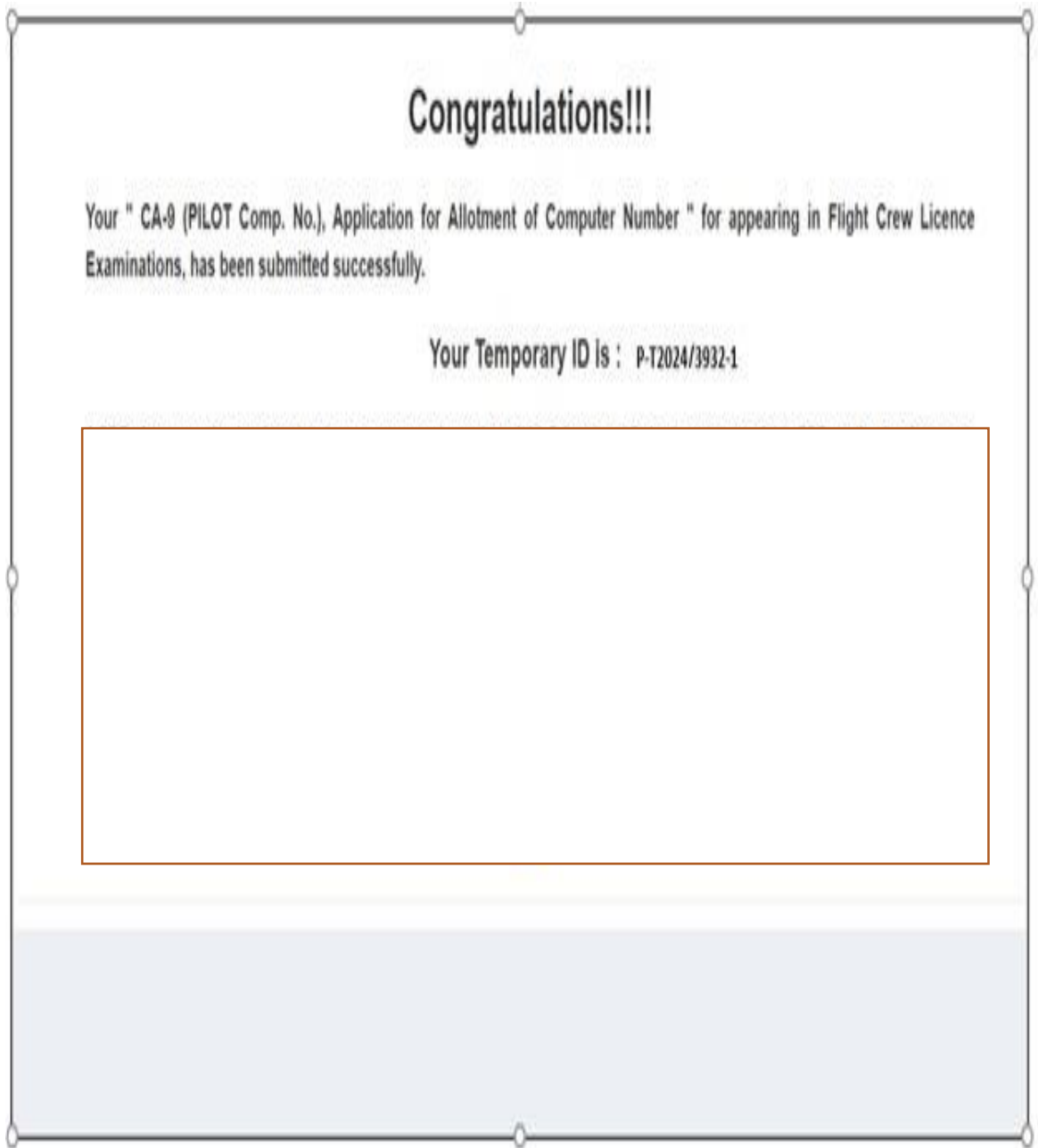
S.No.	Document No.	Document Name.	Attached	No. of Pages
-------	--------------	----------------	----------	--------------

Declaration

- I hereby certify that the above particulars/entries made by me are true and correct in every respect to the best of my knowledge and belief and that nothing has been concealed or withheld by me. I understand that if any of my particulars/entries are found false or incorrect at any time, my candidature will stand rejected and further action can be taken against me by DGCA as per the Rules. Further, I have read the requirement for issue/ extension of Pilot Licence/Rating, as laid down in Aircraft Rules / CARs amended from time to time.
- I declare that I have read and understood the above declaration.

DATE		Signature of Candidate	
PLACE		NAME of Candidate	

Temporary ID will be the same as before. And the following screen will be displayed.



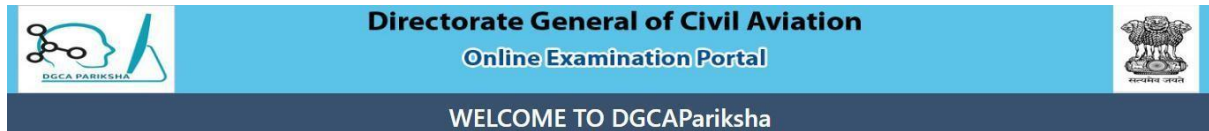
Chapter 3-Registration Module

Registration Module is applicable for all candidates those desire to appear in FLIGHT CREW license examination in future.

Candidates advised to visit online Exam Registration Portal of CEO, DGCA by URL <http://pariksha.dgca.gov.in>

Below screen will display:

Click on “Click Here To Proceed”, below screen will display



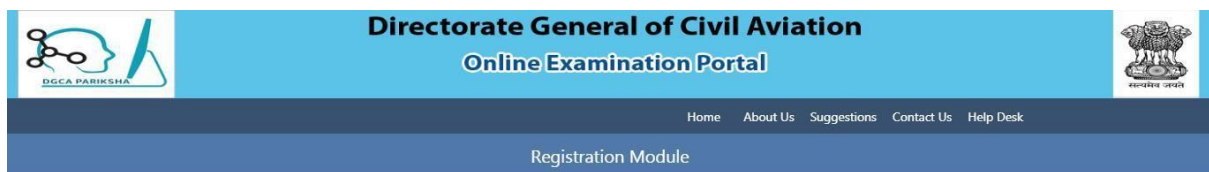
This new online Registration and Examination portal of DGCA is an integration of VIMAN for AME and UDAAN for Flight Crew.

OLD Candidates: (having Computer Number Pre-DGCAPariksha) will be migrated in the new portal after re-Registration.

NEW Candidates: can apply in this portal for Computer Number.

[Click Here To Proceed](#)

Developed and Maintained By NIELIT



Developed and Maintained By NIELIT

3.1 Registration module is applicable for both **AME** and **FLIGHT CREW**.

3.2 Registration module for FLIGHT CREW is divided in following category:

1. **NEW** Candidate Registration.
2. **OLD** Candidate Registration.

Candidate need to click on suitable option accordingly.

Note:

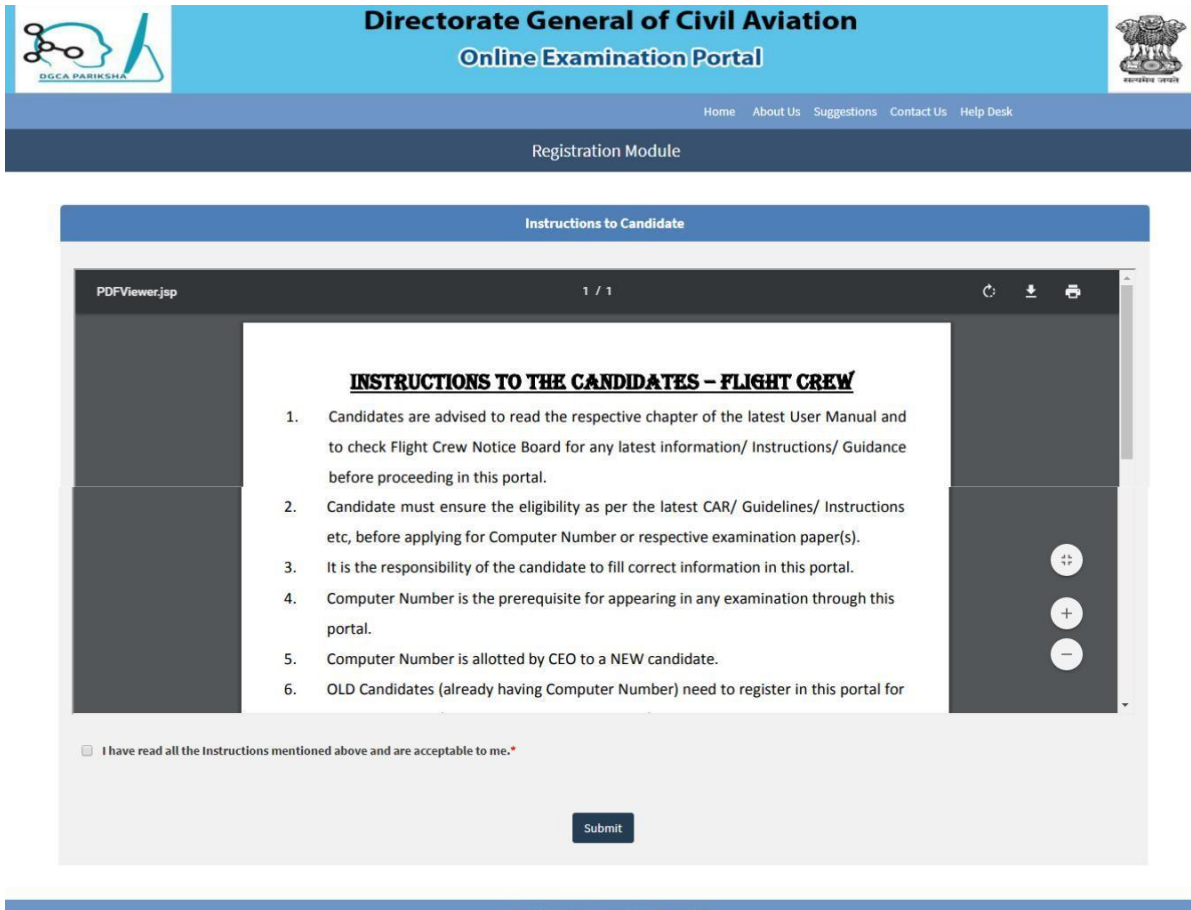
1. *To proceed further, **NEW Candidates** are advised to follow the procedure defined in **chapter 4***
2. *To proceed further, **OLD Candidates** are advised to follow the procedure define in **chapter 5***

Chapter 4- NEW Candidate Registration

4.1 NEW Candidate Registration form is the entry level form for the candidate (Not having computer no) who wants to register to appear in FLIGHT CREW license examination conducted by CEO, DGCA. (Including all pre-1994 passed / licensed candidates / FLIGHT CREW license holders, who have not registered in computerized CEO data base so far also, have to mandatorily apply as NEW for allotment of computer number, if they desire to appear in any examination.

Caution: Candidates who had got computer number in old System (UDAAN) need not to apply as new candidate registration, however they have to register them self in new system whenever the OLD CANDIDATE REGISTRATION is activated.

4.2 After Clicking on “NEW Candidate Registration” Tab. Below screen will display.



The screenshot shows the 'Directorate General of Civil Aviation Online Examination Portal' interface. The header includes the DGCA logo and the text 'Directorate General of Civil Aviation Online Examination Portal'. Below the header is a navigation menu with links: Home, About Us, Suggestions, Contact Us, Help Desk. The main content area is titled 'Registration Module' and displays 'Instructions to Candidate'. The instructions are as follows:

INSTRUCTIONS TO THE CANDIDATES – FLIGHT CREW

1. Candidates are advised to read the respective chapter of the latest User Manual and to check Flight Crew Notice Board for any latest information/ Instructions/ Guidance before proceeding in this portal.
2. Candidate must ensure the eligibility as per the latest CAR/ Guidelines/ Instructions etc, before applying for Computer Number or respective examination paper(s).
3. It is the responsibility of the candidate to fill correct information in this portal.
4. Computer Number is the prerequisite for appearing in any examination through this portal.
5. Computer Number is allotted by CEO to a NEW candidate.
6. OLD Candidates (already having Computer Number) need to register in this portal for

At the bottom of the instructions, there is a checkbox: I have read all the Instructions mentioned above and are acceptable to me.* Below the checkbox is a 'Submit' button.

Developed and Maintained By NIELIT

4.3 Candidate must read “Instructions “carefully before proceeding for registration

4.4 Candidate put in the check box. And click on “Submit” button, below screen will display



It will redirect on next page to enter personal details. Below screen will display

1. NEW Candidate Registration

1.1. Title* Mr. ▼	1.2. First Name* ABC	1.3. Middle Name MNO	1.4. Last Name XYZ
1.5. Mother's Name* LKG		1.6. Father's/Guardians Name* FGS	
1.7. Date of Birth (As per 10th board certificate)* 01-01-1950	1.8. Gender* Male ▼	1.9. Aadhar Number Enter Aadhar Number	
1.10. Country Code India - 91	1.11. Mobile Number* 0000000000	1.12. Confirm Mobile Number* 0000000000	
1.13. Email ID* xxxxxxxx@xxxx.com	1.14. Confirm Email-ID* xxxxxxxx@xxxx.com		
1.15. <input type="checkbox"/> I have never registered with DGCA for computer number*			
1.16. Captcha 9-2 7			
<input type="button" value="Submit"/>			

The candidate is required to enter:

- All Mandatory Field *(asterisk)
- Wherever dropdown is available should select from the same.
- For verification during initial registration OTP will be send to the given mobile no. India based mobile no with prefix +91 is only acceptable.
- Name, DOB (date of birth), Father's name and Mother's Name (if mentioned the in certificate) should be as per class X Pass Certificate/ Mark sheet only.
- Tick the check box . Press "Submit" button. Below screen will appear.



Press "OK" button. One time password (OTP) will be send to the registered mobile number. Below screen will appear.

Directorate General of Civil Aviation
Online Examination Portal

Home About Us Suggestions Contact Us Log Out Help Desk

Registration Module

1. Mobile OTP

1.1. OTP has been sent on registered mobile number. Please enter the same.

1234 Resend OTP

Submit

Developed and Maintained By NIELIT

Enter the OTP (One Time Password) received on your Registered Mobile Number then click on Submit button. If Candidate does not receive OTP on registered mobile then click on Resend OTP.

After entering OTP press "submit "button, below screen will appear.

Directorate General of Civil Aviation
Online Examination Portal

Home About Us Suggestions Contact Us Log Out Help Desk

Registration Module

Email Verification

A link has been sent to your registered Email-ID.

Please click on that link to verify your Email-ID within 24 hours otherwise you have to Re-Register with us again.

Click here to resend activation link.

Developed and Maintained By NIELIT

A link will be shared in your registered e-mail ID. If candidate does not receive any link in his/her registered email Id, then candidates have to click on **click here to resend activate link.**

Registered E-mail screen will display the candidate personal records. If there is any mismatch, avoid to further proceeding. The link is valid for 24 hours, thereafter save data will automatically remove from saved database and candidate apply for fresh registration.

Note: Link will be valid till 24 hrs, Candidate need to generate Password within 24 hours. Failing to do same, Repeat the process again.

After Clicking on “Activate Button” or clicking on the link sent in registered email, below screen display.

Dear Candidate,
 Thank you for Registering with DGCA.
 Please make sure that you have not registered earlier with DGCA. If you have ever registered please visit Old Candidate Registration or Login Page to proceed.
 We have received your profile details as follows:

NAME ADARSH KUMAR SHARMA
 DATE of BIRTH 05-08-1991
 GENDER Male
 FATHER NAME SUBODH SHARMA
 MOTHER NAME SNEHA SHARMA
 MOBILE NUMBER 8461055555
 APPLYING FOR PLT

Use the following link for activation of your profile:

[ACTIVATE ACCOUNT](#)

OR

Copy paste the following link into the address bar of your browser:

<http://10.24.95.53:8080/DGCA/Form/Message/abc2a7da89a1c892ac2cec3b0a0def5f167457798bb89604fc68d35aea16c6fc>

NOTE:This link is valid for 24 hours only. If you do not verify within 24 hours you will need to reregister.

Regards,

Central Examination Organisation,
 Directorate General of Civil Aviation,
 East Block III, Level III, RK Puram,
 New Delhi-110066

This is a system generated mail. Please do not reply to this mail.

and to complete the Registration Process, below screen display.

Directorate General of Civil Aviation
Online Examination Portal

WELCOME TO DGCAPariksha

This new online Registration and Examination portal of DGCA is an integration of **VIMAN** for **AME** and **UDAAN** for **Flight Crew**.

OLD Candidates: (having Computer Number Pre-DGCAPariksha) will be migrated in the new portal after re-Registration.

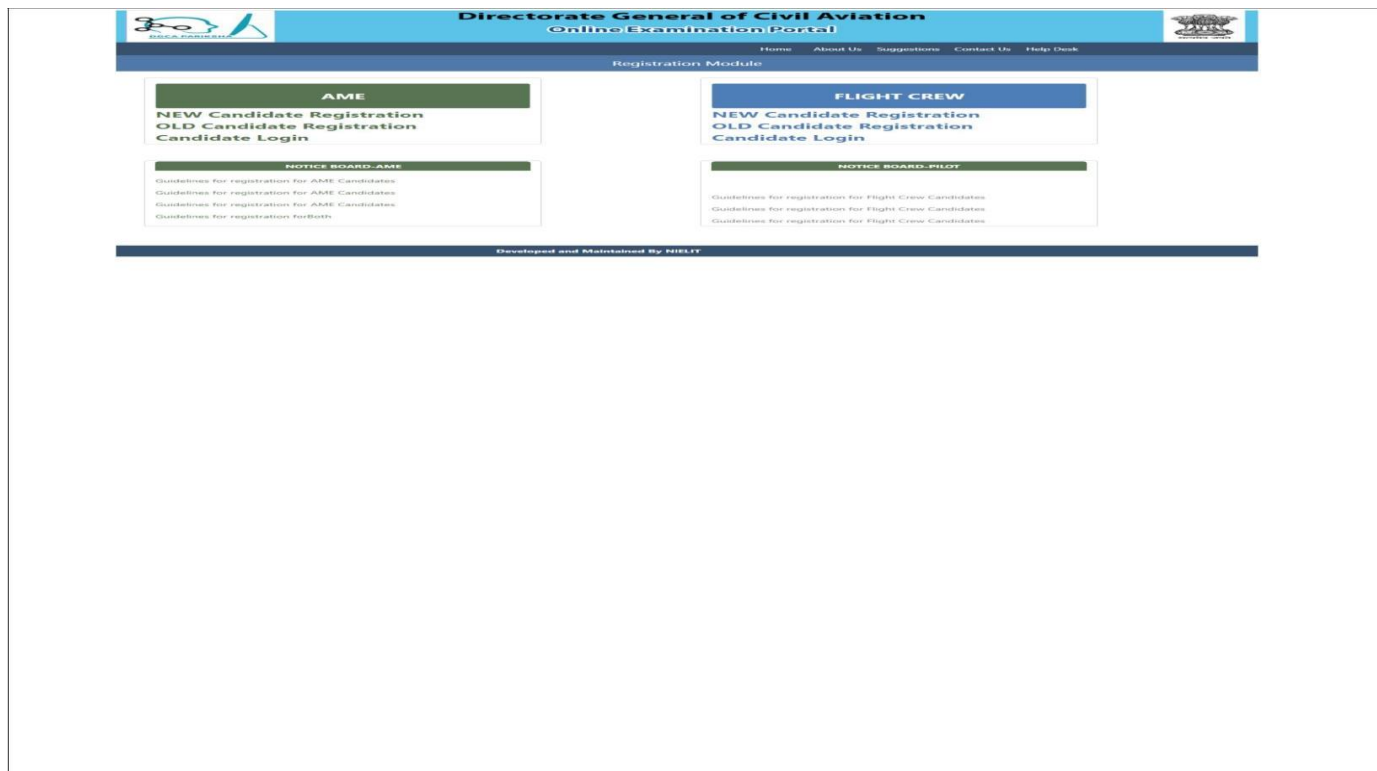
NEW Candidates: can apply in this portal for Computer Number.

[Click Here To Proceed](#)

Developed and Maintained By NIELIT

Click on “Click here to proceed” tab below screen display.

The candidate is required to select “Candidate Login” tab in Registration Module with Login credential (Login id and Password) for complete registration process. Below screen appear.



Fill up all the requisite details i.e. corresponding address and permanent address for Complete Registration.

If corresponding address is same as Permanent address check on “yes”, Press “Save and Next”. Below screen will appear.

Note: If Permanent address is other than India, Security clearance form (Annexure-A) to be duly filled and upload the same in “Document To Be uploaded” section.

This case is same for all categories of license applicants other than FATA.

Select “OK”, Below screen will display



4.1 Apply For* : If you candidate select Apply for **PPL,CPL, ATPL, FDEG, FE andFN** , Option will remain same for all the above mention category excluding **FATA**.

4.2 Nationality*: Select country from dropdown. If candidate is other than India please refer **Chapter 2, Para-2.5.7** for obtaining security clearance.

(Security Clearance: Mandatory for Foreign Nationals & OCI/POI holders.Excluding FATA candidates.)

4.3 Are you holding license issued by Indian or Foreign Authority: If selected “yes”, must have to provide Information

4.4 Do you have Course Completion Certificate : FDEG/FE must tick on “Yes”

4.4.1 Course Completion Certificate number*: Enter the course completion certificate number

4.4.2 Date of Issue*: Enter the date of issue of course completion certificate

5 Defences:

5.1 Are you Defence Pilot: if “Yes

5.2 Which Force: choose cadre service from dropdown i.e. Army, Navy, etc.

6. Training and Flying Details:

6.1 Type of Aircraft*: Select type of Aircraft

6.2 Multiengine Endorsement*: Prefer either “Yes” or “No”

6.3 All up Weight (AUW) *: Fill All Up Weight (AUW) in space given

6.4 Total Flying Hours*: Fill Total Flying Hours/ Cumulative in space given

6.5 Flying hours as Pilot in Command*: Fill Flying Hours as PIC in spacegiven. (PIC should be less than or equal to Total Flying Hours)

6.6 First Training Flight*: Fill date of first flight in space given

6.7 Flying Training Institute: Enter the name of institute where flying has been accomplished

6.8 Ground Training Institute: Enter the name of institute where ground training has been accomplished

7. Study Details:

7.1 Have you study ~~10~~/10+2 in Foreign University, situated in India or Abroad:

select “Yes”

7.2 Do you have AIU/ equivalent education qualification certificate: select “Yes”

(Note: AIU (Association of Indian universities certificate) is must when candidate possess equivalent qualification from foreign universities situated in India or Abroad.)

8 .Passport: Provide Passport information (if applicable viz Passport Number, Date of Issue, Date of Expiry and Issuing Authority & Country).

9. Visa Details: Provide Visa information (if applicable viz Visa Number, Date of Issue, Date of Expiry and Issuing Authority & Country).

10. Education :

10th Std. Certificate & Mark List, Matriculation certificate (for PPL, CPL, ATPL, FDEG, FE and FN category) from a recognized Board (recognized by Council of Boards of Secondary Education, State Govt. Education Board) or its equivalent.

Note: Only 10th education qualification is required for PPL candidates

10+2 Standard Mark List & Pass certificate (for CPL, ATPL, FDEG, FE and FN category) as a proof of having passed 10+2 with Mathematics & Physics subjects from a recognized Board / University (recognized by Council of Boards of Secondary Education, State Govt. Education Board) or its equivalent examination.

In the case of applicant not having 10+2 with Mathematics & Physics and like to use the provision of Rule 47A of Aircraft Rules 1937, as an evidence for having flown before 1 January 1994, the self-attested copies of first page of his Log Book where his personal particulars are mentioned and the page where the Date of First Flight is recorded.

Note: Education qualification is not required to be mentioned/submitted for FATA candidates

11. Subject Details: For CPL, ATPL, FDEG, FE and FN category 10+2 Mathematics & Physics pass subjects from a recognized Board / University (recognized by Council of Boards of School Education (COBSE), State Govt. Education Board) or its equivalent examination must be filled. After click on “**Save & Next**” candidate move to **Document Upload Page**. Before uploading document candidate must ensure the size from the Table

Description mention above in Document Related Table.

NOTE: 1) Candidate must ensure that the uploaded photograph/signature/ documents are correctly uploaded as per the specific requirements. On clicking **Save & Next**, candidate gets a preview page showing all the details filled by him in previous pages in a single form, candidate must check his details

and ensure that all his/her details are correct if there is any changes required than go to back to correct details before final submission

2) The table of uploaded document and preview form will depend upon category and other information provided by the candidates in subsequent Pages

Press "Save & next" button below Review Form will appear.

Total Forms Count: 10			
10	3	Copy of Proof of Residence	Document Upload <input type="button" value="Upload File"/> No file chosen
8	10	XIIth / Equivalent marksheet	Document Upload <input type="button" value="Upload File"/> No file chosen
8	10	Board Verification Certificate for XIIth / Equivalent marksheet	Document Upload <input type="button" value="Upload File"/> No file chosen
1	10	XIIth / Equivalent Pass Certificate	Document Upload <input type="button" value="Upload File"/> No file chosen
9	10	Board Verification Certificate for XIIth / Equivalent marksheet	Document Upload <input type="button" value="Upload File"/> No file chosen
8	10	XIIth Pass Certificate	Document Upload <input type="button" value="Upload File"/> No file chosen
4	10	XIIth Marksheet	Document Upload <input type="button" value="Upload File"/> No file chosen
3	10	Date of Birth Proof	Document Upload <input type="button" value="Upload File"/> No file chosen
5		Applicant Signature	<input type="button" value="Upload File"/> No file chosen
1		Applicant Photograph	<input type="button" value="Upload File"/> No file chosen
2 No.	Ref. No.	Document Reference Number	Document Upload <input type="button" value="Upload File"/> No file chosen

Documents to be uploaded and submitted

Registration Module

Log Out



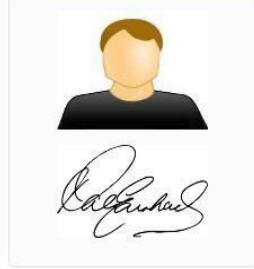
Log Out

Registration Module

1. Personal Details Review Flight Crew

1.1. Title Mr	1.2. First Name ABC	1.3. Middle Name MNO	1.4. Last Name SYZ
1.5. Mother's Name LKJ		1.6. Father's/Guardians Name FDS	
1.7. Gender Male	1.8. Mobile Number 9843034475	1.9. Date of Birth (As per 10th board certificate) 01-01-1990	
1.10. Nationality INDIA	1.11. Aadhar Number Enter Aadhar Number	1.12. Email ID pradeeptaxak@gmail.com	
1.13. Applied For CPL			

Photo and Signature



2. Study Details

2.1. Have you studied in Foreign University, situated in India or Abroad?	<input type="radio"/> N
2.2. Do you have AIU/ equivalent education qualification certificate?	<input type="radio"/> N

7. Details of Sponsoring Organisation

7.1. Name of the Organisation* 7.2. Address of the Organisation*

Contact details of the person responsible (from the sponsoring organisation)*

7.3. Name* 7.4. Email ID* 7.5. Mobile Number*

Click on **Final submit** button your application for allotment of computer no has been successfully submitted, below screen appear

9.1. Passport Number* 9.2. Date of Issue*

9.3. Date of Expiry* 9.4. Issuing Authority & Country*

9. Visa Details

9.1. Visa Number 9.2. Date of issue

9.3. Date of Expiry 9.4. Issuing Authority & Country



On successfully submission, a pdf of filled information also will be created and automatically downloaded in applicant computer system. The same pdf will be sent to the registered email ID as well.



Directorate General of Civil Aviation Online Examination Portal



Log Out

Flight Crew Registration Module

Profile Management

Flight Crew Details

4. Applying For

4.1. Applying For*

FATA

4.2. Nationality*

U S A

NOTE: If your country name does not appear please contact Help Desk

4.1.1. Details of Valid License

4.1.1.1. License Number*

ATPL

4.1.1.2. Date of Issue*

01-01-2010

4.1.1.3. Date of Expiry*

01-02-2020

4.1.1.4. Issuing Authority & Country*

USA

4.1.2. Details of FATA

4.1.2.1. FATA Authorisation Number*

FATA 1234

4.1.2.2. Date of Issue*

01-09-2018

4.1.2.3. Date of Expiry*

01-11-2018

Apply For* : select for **FATA**.

4.1 Nationality*: Select country from dropdown.

4.1.1 Details of Valid License provide Information

4.1.1.1. License Number* : Enter number of your license held

4.1.1.2. Date of Issue*: Provide date of issuance of license

4.1.1.3. Date of Expiry*: Provide date of expiry of license

4.1.1.4. Issuing Authority & Country*: Give detail of your license issuing authority

4.1.2 Details of FATA

4.1.2.1. FATA Authorization Number*: Enter number FATA Authorization held

4.1.2.2. Date of Issue*: Provide date of issuance of Authorization

4.1.2.3. Date of Expiry* Provide date of expiry of Authorization

Details of Sponsoring Organization

7.1. Name of the Organization*: Enter the name sponsoring organization

7.2. Address of the Organization*: Enter the address sponsoring organization

Contact details of the person responsible (from the sponsoring organization)*

7.3. Name*: Enter the name of person from sponsoring organization

Email ID* Enter the email-id of person from sponsoring organization

7.4 Email ID* Enter the email-id of person from sponsoring organization

7.5 Mobile Number* Enter the mobile number of person from sponsoring organization

8. Passport: Provide Passport information (if applicable viz Passport Number, Date of Issue, Date of Expiry and Issuing Authority & Country).

9. Visa Details: Provide Visa information (if applicable viz Visa Number, Date of Issue, Date of Expiry and Issuing Authority & Country).

After click on **“Save & Next”** candidate move to **Document Upload Page**. Before uploading document candidate must be ensure the size/specification of document from the Table description mention above in Document Size Table.

Documents Are Required for FATA

Log Out

Registration Module

Documents to be Uploaded and Submitted					
S.No.	Ref. field No.	*Document Type	Document/ Certificate Reference Number	*Upload Supporting Document	
1		Applicant Photograph		<input type="button" value="Choose File"/> picc.jpg	
2		Applicant Signature		<input type="button" value="Choose File"/> sign.jpg	
3	1.8	Date of Birth Proof	<input type="text" value="1234"/>	<input type="button" value="Choose File"/> abc.pdf	
4	3	Copy of Proof of Permanent Address	<input type="text" value="1234"/>	<input type="button" value="Choose File"/> abc.pdf	
5	10	Copy of Passport	<input type="text" value="1234"/>	<input type="button" value="Choose File"/> abc.pdf	
6	9	Visa Documents	<input type="text" value="1234"/>	<input type="button" value="Choose File"/> abc.pdf	
7	5	PILOT License	<input type="text" value="1234"/>	<input type="button" value="Choose File"/> abc.pdf	
8	6	FATA Authorisation Certificate	<input type="text" value="1234"/>	<input type="button" value="Choose File"/> abc.pdf	

Total Rows Count: 8

After uploading document move on review form. Candidate must be ensure details filled correctly before final submit, After filling all the details candidate can click on save and system would save the details, the registration details will be updated and system would display the message “Records saved successfully”as shown below:

Candidate has to click on “**Final Submit**”. On successfully submission a pdf of filled information also will be created and automatically downloaded in applicant computer system.

The same pdf will be sent to the registered email ID as well.

Final Temp Id generation Form

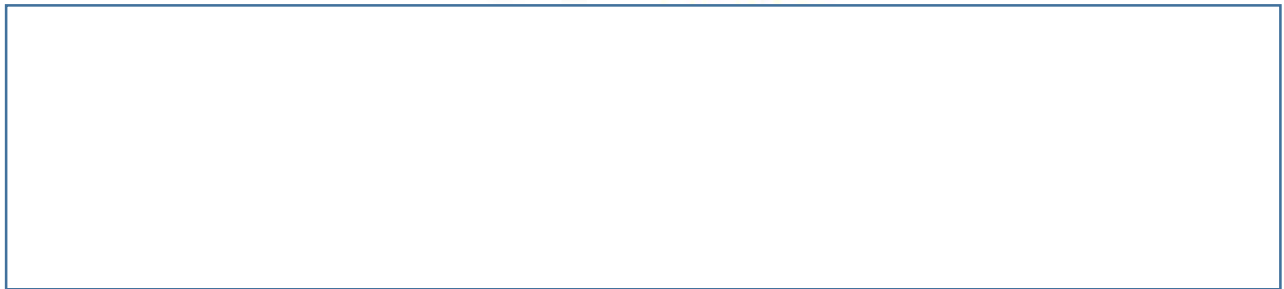


Registration Module

Congratulations

Your " CA-9 (PILOT Comp. No.), Application for allotment of Computer Number " for appearing in Flight Crew licence examinations, has been submitted successfully.

Your Temporary ID is :**P-T2018/0026**



Registration Completed

Chapter 5- OLD Candidate Registration

This part describes the procedure for registering with Online System of Examination to whom the Computer Number has been allotted earlier and who hasn't registered with <https://pariksha.dgca.gov.in> online portal.

Click on "Old Candidate registration"

The screenshot shows the 'Login Module' page of the DGCA Online System of Examination. At the top right, there are navigation links: Home, About Us, USER MANUAL, Help Desk, Suggestions, FAQs, Contact Us, and Officer Login. The main content area is divided into four sections:

- AME** (Airframe Maintenance Engineer):
 - NEW Candidate Registration
 - OLD Candidate Registration
 - Candidate Login
- FLIGHT CREW**:
 - NEW Candidate Registration
 - OLD Candidate Registration
 - Candidate Login
- NOTICE BOARD-AME**:
 - Instruction No 01/2018 Dated 24.08.2018 - REGISTRATION & ALLOTMENT OF COMPUTER NUMBER AME Candidates
- NOTICE BOARD-PILOT**:
 - Launching Soon

Note:

- (i) OLD Candidate / registered in UDAAN must use their Computer Number as a login credential to register with <https://pariksha.dgca.gov.in> .
- (ii) OLD Candidate need to fill up only editable fields for which information is not available or any changes required.
- (iii) In case of any mismatch in filled information which is not editable, Candidate first complete the required registration and then she/he can update the profile through candidate login.

After Click on **Old Candidate Registration**. Below screen will display.

Registration Module

1. Generate Password

1.1. Computer Number*

1.2. Date of Birth (As per 10th board certificate)*

1.3. Captcha

5.1. Computer Number: Enter your allotted computer number.

5.2. *Date of Birth (As per 10th board certificate): enter your date of birth as entered at the time allotment of computer number.

Enter the captcha and press "Submit"

Candidate moves on next page Old Candidate Registration For Flight Crew. Below screen will display

Registration Module

1. OLD Candidate Registration For Flight Crew

1.1. Title

1.2. First Name

1.3. Middle Name

1.4. Last Name

1.5. Computer Number

1.6. Father's/Guardians Name

1.7. Mother's Name

1.8. Gender

1.9. Date of Birth (As per 10th board certificate)

1.10. Country Code

1.11. Mobile Number*

1.12. Confirm Mobile Number*

1.13. Email ID*

1.14. Confirm Email-ID*

1.15. Captcha

Note : if any mis-match found in saved data from point 1.1 to 1.10, you are encouraged to update your Profile after successfully migrating to Pariksha DGCA .

When the above entered details viz. Computer Number & Date of Birth matches with the existing data in the online system of examination, then registration form will interact with candidate details.

Field mention below are not editable.

Title: Candidate can only see his/her title.

First Name CREW: Candidate can only see his/her first name. **Middle Name**

CREW: Candidate can only see his/her Middle name. **Last Name CREW:**

Candidate can only see his/her Last name.

Date of Birth: Candidate can only see his/her Date of birth.

Father's Name CREW: Candidate can only see his/her Father's name. **Mother's**

Name CREW: Candidate can only see his/her Mother's name. **Gender:** Candidate can only see his/her Gender.

Nationality: Select nationality from the dropdown list.

Country Code*: Country code is fix +91

The candidate is required to enter:

Aadhaar Number: Aadhaar number is optional field, if candidate have Aadhaar card, enter the details.

Mobile Number*: For Registration, Candidate need to verify his/her mobile number through OTP which will be sent on their mobile number after submitting their basic information. India based mobile number should have 10 digit

Confirm Mobile Number*: Enter again same CREW Mobile no to confirm the Mobile.

Email Id*: Enter your correct EMAIL ID which will be used for sending activationlink for confirmation of registered E-mail.

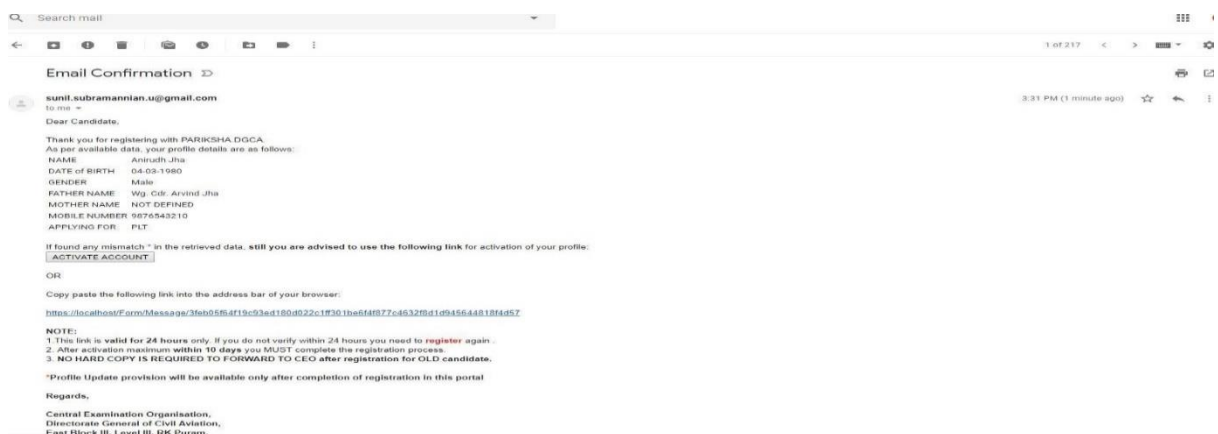
Confirm Email ID*: Enter again same Email ID to confirm the Email ID

Captcha*: Enter Captcha Characters as appearing in the image. Image characters are case sensitive. If Captcha is not visible, same can be refreshed and replaced by clicking refresh icon.

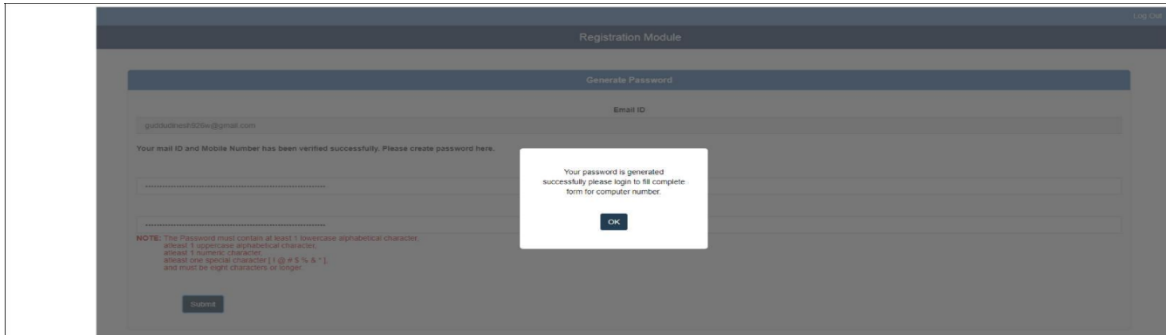
Note: *(asterisk) Mark are mandatory fields

After filling in all the details in the Registration form, click on 'Submit'

On clicking the submit button, the registration details will be saved and candidate move on next page.



Enter the OTP as received on your Mobile and click “Submit”.



WELCOME TO 'PARIKSHA.DGCA'

This new online Registration and Examination portal of DGCA 'pariksha.dgca.gov.in' is an integration of 'VIMAN' and 'UDAAN'.

This Portal will be used for all the future Examinations conducted by CEO for AME and Flight Crew.

All the candidates (AME and Flight Crew) having Computer Number, have to mandatorily register on this portal for appearing in any future examination.

[Click Here To Proceed](#)

AME

NEW Candidate Registration
OLD Candidate Registration
Candidate Login

NOTICE BOARD-AME

Public Notice - Registration of AME candidates in the NEW examination portal of DGCA -

FLIGHT CREW

NEW Candidate Registration
OLD Candidate Registration
Candidate Login

NOTICE BOARD-PILOT

Message will be Display on your screen, a link has been sent to your registered Email-ID, if you have not received any link in your mail. Please click on button “**Click here to resend activation link**”.

Registered E-mail screen will display the candidate personal records. The link is valid for 24 hours, thereafter save data will automatically be removed from database and candidate need to apply for fresh registration.

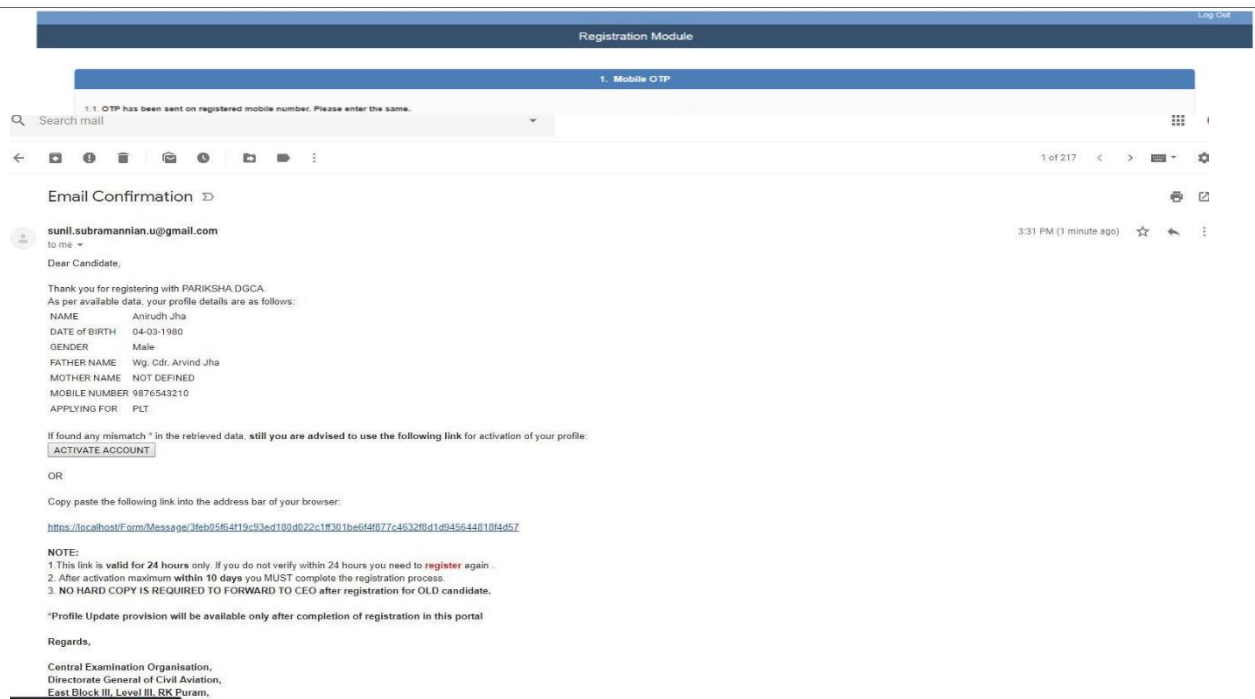
Note: Link will be valid till 24 hrs, Candidate need to generate Password within 24 hours. Failing to do same, Repeat the process again.

Generate Password as per password policy and “**Submit**”.

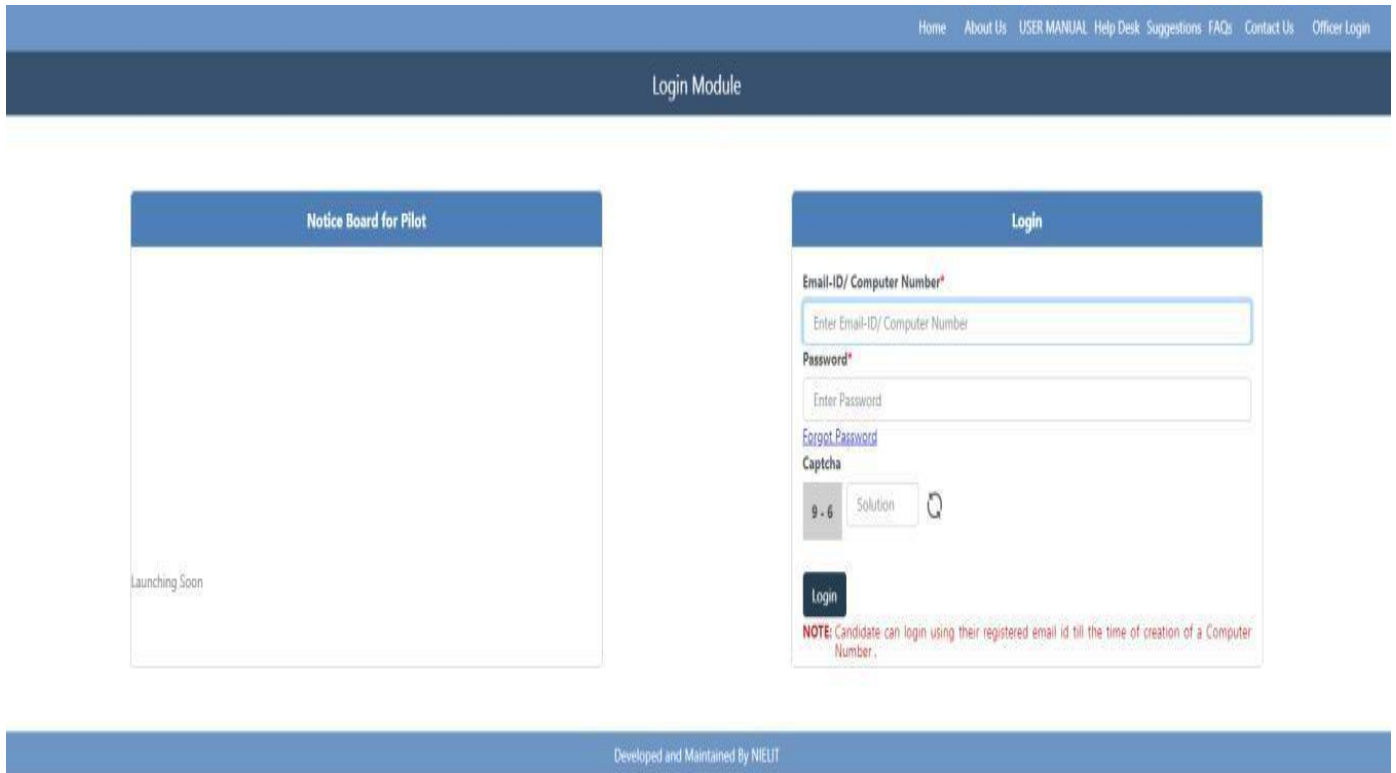


Now you have successfully generated the password. All entered data will be saved and to complete the Registration Process, above screen will display.

Click on “Click here to proceed” tab. Above screen will display



Now click on Candidate Login, Below screen will display Login credential ('Computer Number' and 'Password') to complete registration process. Candidate can see his complete details.



Old Candidate Registration Completed

Note:

1. Hard copy of application form NOT required to forward CEO, DGCA.
2. If candidate want to update any information, candidate must be login again and update his/her profile for the same.

Chapter 6- Update Profile

After successful registration and Allotment of Computer number, candidates may update their profile, if any mismatch is found in saved data or they want to update/ change their personal details.

Candidate has to enter her/his login credential:

The screenshot shows the AME candidate portal interface. It features a dark green header with the text 'AME'. Below the header, there are three menu items: 'NEW Candidate Registration', 'OLD Candidate Registration', and 'Candidate Login'. At the bottom of the page, there is a dark green footer with the text 'NOTICE BOARD-AME'. Below the footer, there is a small text block that reads 'Public Notice - Registration of AME candidates in the NEW examination portal of DGCA -'.

The screenshot shows the FLIGHT CREW candidate portal interface. It features a dark blue header with the text 'FLIGHT CREW'. Below the header, there are three menu items: 'NEW Candidate Registration', 'OLD Candidate Registration', and 'Candidate Login'. At the bottom of the page, there is a dark blue footer with the text 'NOTICE BOARD-PILOT'.

On successful log in, candidate can update his/her profile through profile management. Under Profile management, candidate will have following functions:

View Details

- Personal Details
- Examination History.

Profile Update (By Candidate)

- Corresponding Address
- Email ID
- Mobile Number

Note: Above Details can be updated by candidate directly (which do not required verification from CEO, DGCA).

Profile Update (Required Verification) - candidate can update following:

- Basic Details :-

Date of Birth (As per 10th board certificate)

- Father's Name
- First Name
- Last Name
- Middle Name
- Mother's Name

- Photograph
- Signature
- Permanent Address- candidate can request for update the permanent address.
- Passport Details- candidate can request for update the passport details (if applicable).

- License Details (if any) - candidate can request for update the License details (if applicable).

- Category - candidate can request for update of his category (PPL,CPL, ATPL, FDEG, FE etc.) (if applicable).

- Educational Qualification - candidate can request for update his/her qualification details (if applicable).

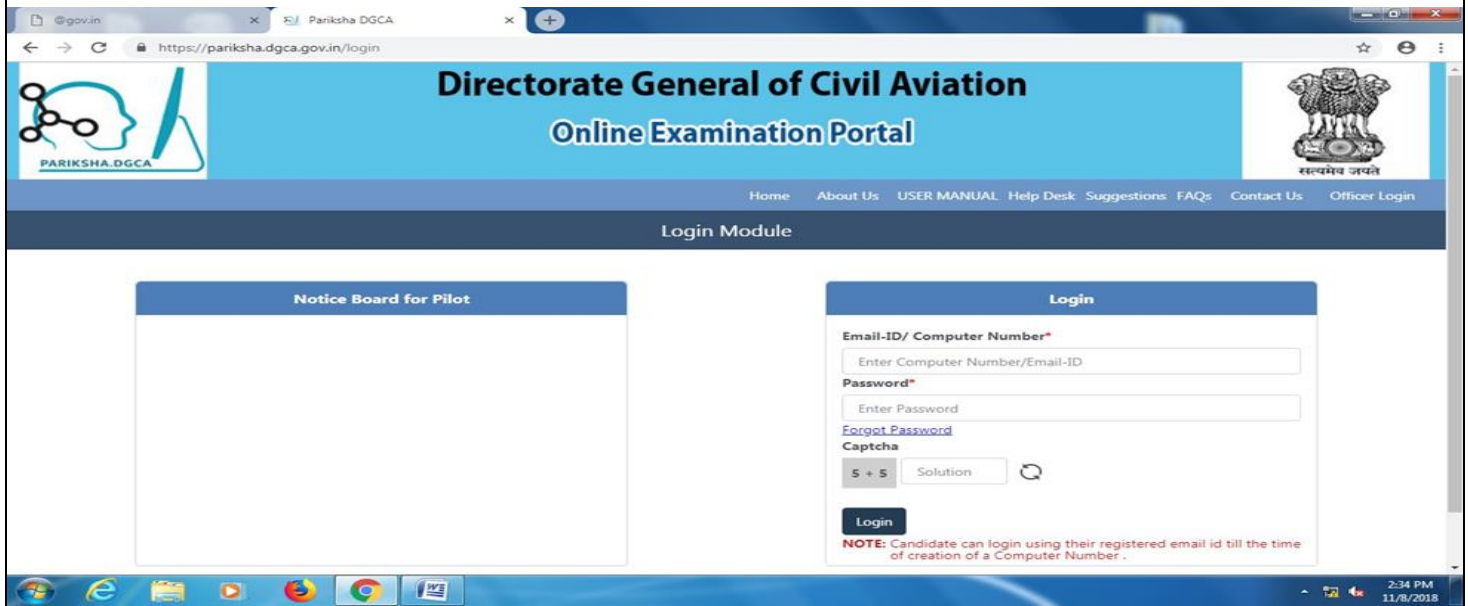
➤ Change Password- Candidate can change password by filling the required details and click on “Submit” for successfully change password.

Note:

1. Candidate can request for update above details, as it requires verification by Central Examination Organisation.
2. Candidate must upload appropriate supporting documents (as listed in User Manual) for applicable update in profile.
3. Refer Para 2.5 for Document Type & Size table before uploading the documents.
4. A request id will be generated after submission and PDF of the duly filled “Profile Update Form” will be sent to their registered email id.

Chapter 7-Examination Form

After publication of Examination Portal opening intimation through “Public Notice”, applicants can login to their account using the computer number as their login id, for filling examination form



The screenshot shows the login page of the Directorate General of Civil Aviation Online Examination Portal. The page features a blue header with the DGCA logo and the text "Directorate General of Civil Aviation Online Examination Portal". Below the header is a navigation menu with links for Home, About Us, USER MANUAL, Help Desk, Suggestions, FAQs, Contact Us, and Officer Login. The main content area is titled "Login Module" and contains two panels: "Notice Board for Pilot" and "Login". The "Login" panel includes fields for "Email-ID/ Computer Number*" and "Password*", a "Forgot Password" link, and a "Captcha" section with a "5 + 5" math problem and a "Solution" button. A "Login" button is located below the captcha. A note at the bottom of the login panel states: "NOTE: Candidate can login using their registered email id till the time of creation of a Computer Number .". The Windows taskbar at the bottom shows the date and time as 2:34 PM on 11/8/2018.

NOTE:

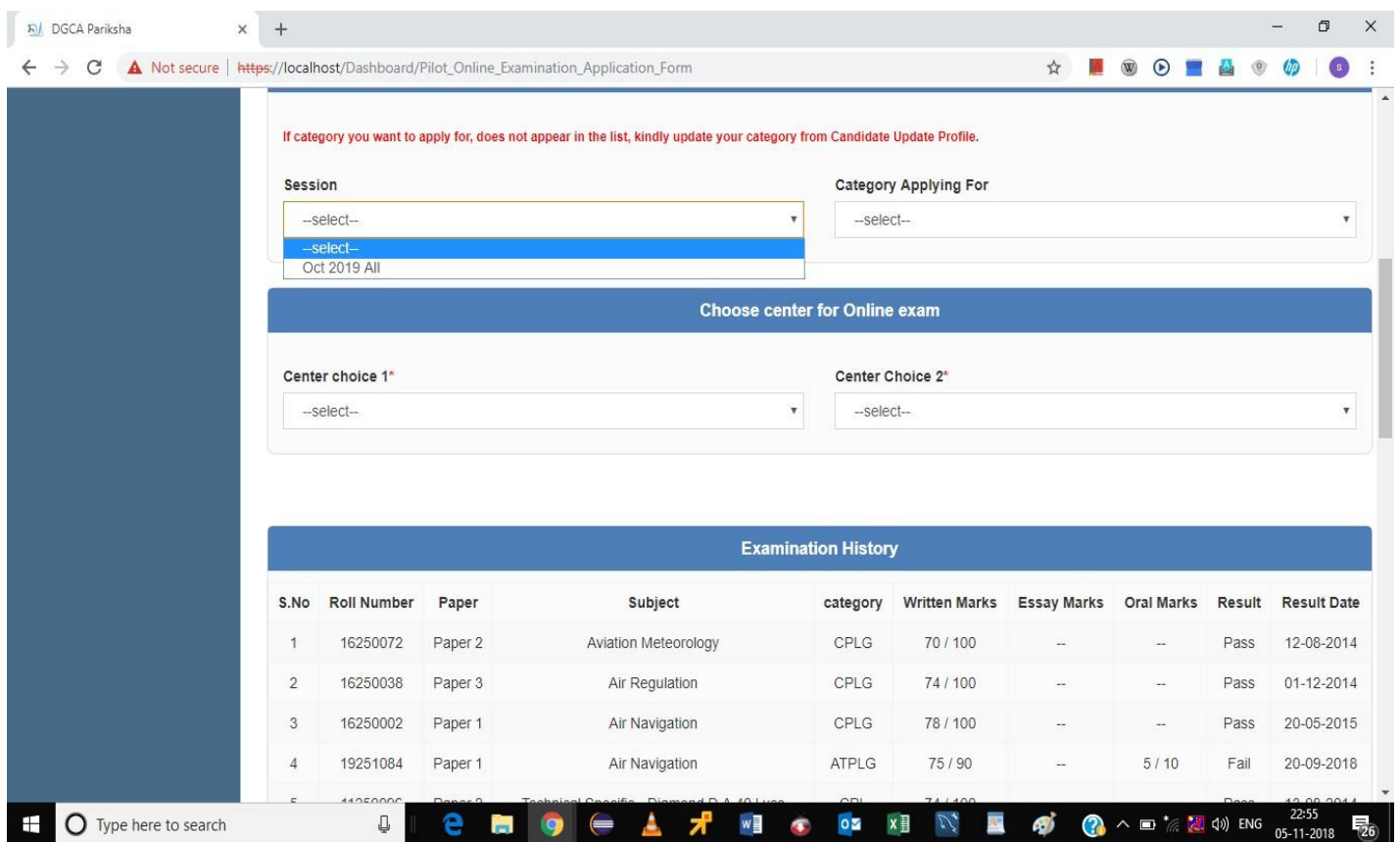
1. Examination Form will only be available for the period as per the Public Notice.
2. Before applying for examination, all candidates are advised to read carefully the respective chapter of the latest available User Manual (including applicable Annexure), Instructions & Notices.
3. In a particular session initially a candidate will be allowed to appear in only ONE SPECIFIC Aircraft (erstwhile known as Paper-II specific)
4. As per applicable rule, FEES is to be paid online @ Rs.2500/- per Examination Paper (QPREF) and @ Rs.500/- per Oral Paper (Applicable for 2nd and 3rd attempt Oral only)
5. All the New Candidates who had applied for the computer number/Old candidates who had migrated to pariksha.dgca portal and applied for update of Profile for Photograph, signature, category, License Detail and Experience, the hard copy of their application (pdf generated through pariksha.dgca) along with requisite documents must reach Central Examination Organization, O/o Director General Of Civil Aviation, East Block-III, Level-III, R.K.Puram , New Delhi-110066 failing which the candidate will not be able to appear in relevant/desired examination/category/papers(QPREF).

- A. Category Update – Change of category from PPL to CPL, CPL to ATPL etc. by updating qualification/date of first flight prior 1994/ incorporating acquired CPL license etc.
- B. License Detail Update – To appear in CPLCG or ATPLCG category examination by incorporating their foreign license.
- C. Experience Update – To appear in Technical Specific/performance papers of Aeroplane with more than 5700 Kg AUW or Twin Engine Helicopter, Ground Training Course from DGCA approved institute are to be updated.
- D. Photo and Signature Update -The old candidates whose photograph and Signature are not available in candidate’s profile, they must upload their Photograph and Signature through profile update. Without updating photo and signature, candidate will not be able to apply for examination.

6 .Candidate is allowed to apply only once in a particular session.

7. Once examination application form is submitted successfully, no change/ alteration request will be entertained by CEO and fees will not be adjusted/ refunded under any circumstances.

7.2 Click on the ‘**Examination Form**’ tab following screen will appear



Candidate need to select the active applicable session (For which portal is open) & Category (as applicable) from dropdown

7.3 Candidate needs to select the Centre Choice 1 & Centre Choice 2 as shown in below screen

If category you want to apply for, does not appear in the list, kindly update your category from Candidate Update Profile.

Session: Oct 2019 AII Category Applying For: ATPL-Pilot Examination

Choose center for Online exam

Center choice 1*: Bangalore
 Center Choice 2*: Bhopal

Examination History

S.No	Roll Number	Paper	Subject	category	Written Marks	Essay Marks	Oral Marks	Result	Result Date
3	16250002	Paper 1	Air Navigation	CPLG	78 / 100	--	--	Pass	20-05-2015
4	19251084	Paper 1	Air Navigation	ATPLG	75 / 90	--	5 / 10	Fail	20-09-2018

Candidates are required to fill TWO 'choice of centre' as Option 1 & 2, while filling the application form. At the time of scheduling all attempt will be made to accommodate the candidate at first choice, however due to non availability of the same due to any unavoidable circumstances 2nd option will be allotted.

If the candidate fails to appear at the allotted centre, no request for refund or adjustment of the fee paid will be entertained.

Candidate may check their examination history shown (Passed Papers) on the screen, Following screen will display:

Bangalore Bhopal

Examination History

S.No	Roll Number	Paper	Subject	category	Written Marks	Essay Marks	Oral Marks	Result	Result Date
1	16250072	Paper 2	Aviation Meteorology	CPLG	70 / 100	--	--	Pass	12-08-2014
2	16250038	Paper 3	Air Regulation	CPLG	74 / 100	--	--	Pass	01-12-2014
3	16250002	Paper 1	Air Navigation	CPLG	78 / 100	--	--	Pass	20-05-2015
4	19251084	Paper 1	Air Navigation	ATPLG	75 / 90	--	5 / 10	Fail	20-09-2018
5	11250096	Paper 2	Technical Specific - Diamond D A 40 Lyco	CPL	74 / 100	--	--	Pass	13-08-2014
6	11250034	Paper 2	Technical Specific - Diamond D A 42 Lycoming	CPL	78 / 100	--	--	Pass	13-11-2014
7	11250008	Paper 1	Technical General	CPL	72 / 100	--	--	Pass	26-08-2015

[Click here to proceed For PAPER selection](#)

Candidate should press button "click here to proceed for paper selection" to get paper list

Bangalore Bhopal

Examination History									
S.No	Roll Number	Paper	Subject	category	Written Marks	Essay Marks	Oral Marks	Result	Result Date
1	16250072	Paper 2	Aviation Meteorology	CPLG	70 / 100	--	--	Pass	12-08-2014
2	16250038	Paper 3	Air Regulation	CPLG	74 / 100	--	--	Pass	01-12-2014
3	16250002	Paper 1	Air Navigation	CPLG	78 / 100	--	--	Pass	20-05-2015
4	19251084	Paper 1	Air Navigation	ATPLG	75 / 90	--	5 / 10	Fail	20-09-2018
5	11250096	Paper 2	Technical Specific - Diamond D A 40 Lyco	CPL	74 / 100	--	--	Pass	13-08-2014
6	11250034	Paper 2	Technical Specific - Diamond D A 42 Lycoming	CPL	78 / 100	--	--	Pass	13-11-2014
7	11250008	Paper 1	Technical General	CPL	72 / 100	--	--	Pass	26-08-2015

[Click here to proceed For PAPER selection](#)

Candidate will be seeing papers under five section namely:

- A. General
- B. Oral
- C. Technical General
- D. Technical Specific
- E. Technical Performance

[Click here to proceed For PAPER selection](#)

General and Technical			
<input type="checkbox"/>	Paper Type	Paper	Subject
<input type="checkbox"/>	General	006 Paper-2	Aviation Meteorology
<input type="checkbox"/>	General	007 Paper-3	Radio Aids and Insts
<input type="checkbox"/>	General	008 Paper-4	Air Regulation
<input type="checkbox"/>	Paper Type	Oral Subject	Center
<input type="checkbox"/>	Oral	997 Air Nav II oral Attempt: 2	--select--

<input type="checkbox"/>	Paper Type	Paper	Technical Subject
<input type="checkbox"/>	Technical Specific	Paper 2	--select-- --select-- Avro 146- R J 70 A T R 42-320 A T R 72-500 Aeronca Super Chief Airbus A 300 Airbus A 300 B2 Airbus A 300 B2/B4 Airbus A 300 B4 Airbus A 310-300 Airbus A 320 Airbus A 330 American Champion Scout 8 B Ae-146 Avro R J B N -2 T Islander B N 2 Islander Basant H A 31 Beech 99 Beech Baron 58 P Beech Baron B 58
<input type="checkbox"/>	Technical Performance	Paper 3	

Submit

Developed and Maintained By NIELIT

<input type="checkbox"/>	Paper Type	Paper	--select-- Airbus A 300 B2 Airbus A 300 B4 Airbus A 300 B2/B4 Airbus A 310-300 Airbus A 320 Boeing B-737-200 Boeing B 737-300 Boeing B 737-400 Boeing B 737-400/500 Boeing B 737-300/400/500 Boeing B 737-700/800 Boeing B 747-200 Boeing B 747-300 Boeing B 747 -200/300 Boeing B 747 -400 Domier D O 228-101 Domier D O 228-201 Fokker F -27 -500 H S 125-800 B --select--
<input type="checkbox"/>	Technical Specific	Paper 2	
<input type="checkbox"/>	Technical Performance	Paper 3	

Submit

Developed and Maintained By NIELIT

After making selection of desired papers (QPREF) candidate should submit his application

The screenshot shows a registration form with three rows of selection options. Each row has a 'Paper Type' dropdown, a 'Paper' dropdown, and a 'Technical Subject' dropdown. The first row has 'Technical Specific' selected for Paper Type, 'Paper 2' for Paper, and 'Airbus A 330' for Technical Subject. The second row has 'Technical Performance' selected for Paper Type, 'Paper 3' for Paper, and '--select--' for Technical Subject. A circular DGCA logo with an arrow is overlaid on the 'Paper' dropdown of the second row. A 'Submit' button is at the bottom left, and the footer text 'Developed and Maintained By NIELIT' is at the bottom center.

This screenshot shows the same registration form as above, but with a white success message box overlaid in the center. The message reads: 'successfully recorded your application for 3 QPREFS!' with an 'OK' button below it. The background form is dimmed. The 'Submit' button and footer text 'Developed and Maintained By NIELIT' are still visible.

NOTE:

Candidate must select papers (QPREF) for which he is eligible. If during scrutiny registration details of candidate are found non eligible for any paper (QPREF) his application for that paper may not be accepted.

On submitting his selection candidate will be directed to review his application. Candidate will be allowed to fill only one application in any examination session. Candidate must ensure details shown on review page are correct before proceeding to payment page.

Session	Category Applying for
Oct 2019 All	ATPL

Center Choice	
Exam Center Choice	CENTER CHOICE
Online Exam Center Choice 1	Bangalore
Online Exam Center Choice 2	Bhopal
Oral Exam Center Choice	Chennai

Paper Details	
Subject	Fee
Radio Aids and Insts	2500
Technical Specific - Beech 99	2500
Air Nav II oral	500
Total Payable Amount	5500

Paper Details	
Subject	Fee
Radio Aids and Insts	2500
Technical Specific - Beech 99	2500
Air Nav II oral	500
Total Payable Amount	5500

I hereby declare that the above particulars are true and correct in every respect and that nothing has been concealed or withheld by me. If any of my statements are found false or incorrect at any time, my candidature shall be rejected. I have read and understood the requirements for Issue of Flight Crew License, and the instructions for appearing in examinations as detailed in the CAR.

I hereby declare that I have review my examination application and filled all Paper desired. I shall not fill another application and applicable* charges and taxes of payment gateway shall be born by me.

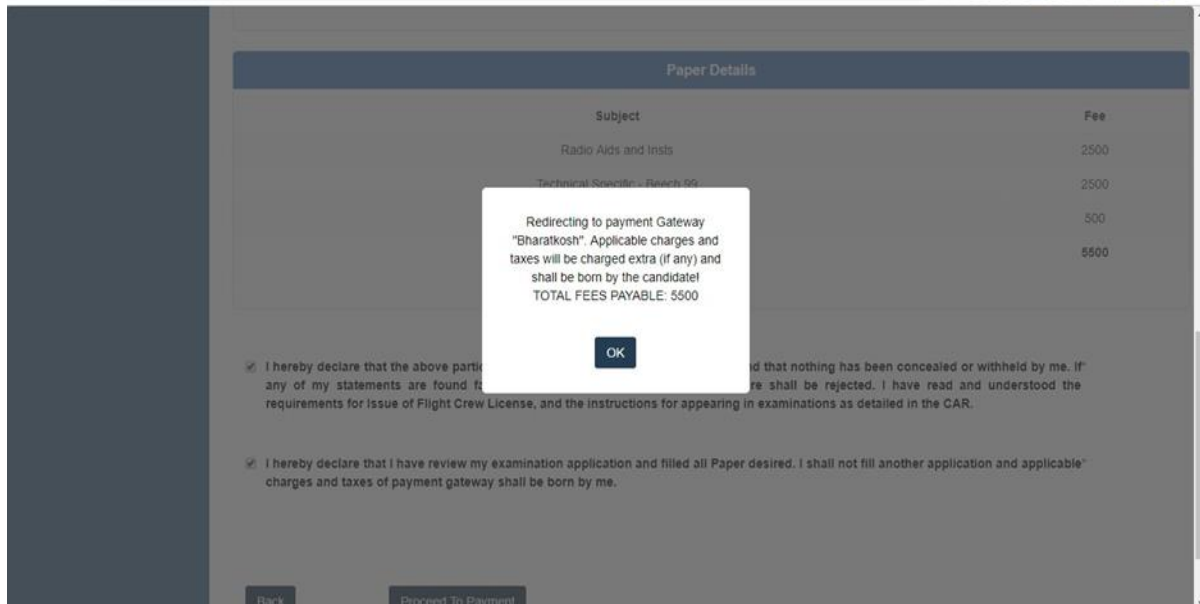
After Verifying the same and if satisfied, click on 'PROCEED TO PAYMENT'

After successfully filling up the examination application form, the system will direct the candidate to payment gateway “Bharatkosh”. Applicable total fee is to be paid through Govt Of India NTRP ‘Bharatkosh’ only, using through Net Banking or Credit Card or Debit Card

It is also advised to download the User Guide (<https://bharatkosh.gov.in/pdf/UserGuideBharatkosh.pdf>) and view the steps before making payments.

A nominal amount may be charged towards service charges/ applicable taxes (if any), by the bank in addition to the total fees to be paid for the applied Papers (QPREF).

For unsuccessful payment transaction from Bharatkosh, candidates are advised to wait at least 01 (one) hour before making a second attempt of payment



After making successful application his/her application is submitted . Candidate should retain details shown on successful submission page.



After finalization of schedule of Examination, candidate will be able to down load admit card.

NOTE:

1. Fee once submitted will not be refunded back / adjusted for the next or later Sessions under any circumstances including rejections. Further no communication in this regard shall be entertained by this office.
2. DGCA will not hold any responsibility for any unsuccessful transaction made through 'Bharatkosh'.
3. To avoid last minute surge in the software, candidates are advised to complete the online payment latest by 2300 hrs of the closing date. If any candidate makes payment after 2300 Hrs of closing date and the successful transaction information of same payment is received from Bharatkosh after 2359 hrs of closing date, then the same may not be considered valid by the software.

Chapter 8 : On-Line-On-Demand Examination (OLODE)

After publication of “Public Notice” for the opening of Examination Portal, applicants can login to their account using the computer number as their login id for filling the examination form.

Developed and Maintained By NIELIT

Figure : Candidate Login

1. Examination Form will only be available for the period as per the Public Notice.
2. Before applying for examination, all candidates are advised to read carefully the Public Notice (including applicable Annexure) for the respective On-Line-On-Demand Examination (OLODE) Session.
3. In a particular session a candidate will be allowed to appear in only ONE SPECIFIC Aircraft (erstwhile known as Paper-II specific).
4. All the New Candidates who have applied for the Computer number or Old candidates those migrated to pariksha.dgca portal and applied for update of Profile for Photograph, signature, category, License Detail and Experience. The hard copy of their application (pdf generated through pariksha.dgca) along with requisite documents must reach Central Examination Organization, O/o Director General Of Civil Aviation, East Block-III, Level-III, R.K.Puram , New Delhi-110066, failing which the candidate will not be able to appear in relevant/desired examination/category/papers(QPREF).Old candidates must update photo and signature for consideration of their candidature in the examination.
5. Candidate is allowed to apply only once in a particular OLODE session.

- Once examination application form is submitted successfully, no change/ alteration request will be entertained by CEO and fees will not be adjusted/ refunded under any circumstances.

Click on the 'Examination' tab and choose 'On Demand FC Examination Form'



The following screen will appear. Candidate needs to select the active applicable session (For which portal is open), Category (as applicable) and Centre choice for examination from dropdown.

Personal Details	
Candidate Name TEST	Computer Number P-XXXXXXXX
Applying for CPL	Date of Birth 18-08-2001

Exam Session	
Session Code On Demand 2021 FC Session OD7	Category Applying for CPL-Pilot Examination

Center Choice	
Center choice New Delhi	

[Click here to proceed For PAPER selection](#)

Figure : On Demand FC Examination Form input data

Candidate should press button [“Click here to proceed for PAPER selection”](#) to get paper list. Candidates will be able to see papers under four sections namely:

- A. General
- B. Technical
- C. Technical Specific
- D. Technical Performance

General and Technical exam				
<input type="checkbox"/>	Paper Type	Paper	Subject	Select Slot
<input type="checkbox"/>	General	002 Paper-1	Air Navigation	--select--
<input type="checkbox"/>	General	003 Paper-2	Aviation Meteorology	--select--
<input checked="" type="checkbox"/>	General	004 Paper-3	Air Regulation	<input checked="" type="checkbox"/> --select-- 25/10/2021 14:00:00
Total Checked: 1 Total Rows Count: 3				
<input type="checkbox"/>	Paper Type	Oral Subject	Select Slot	
<input type="checkbox"/>				
<input type="checkbox"/>	Paper Type	Paper	Technical Subject	Select Slot
<input type="checkbox"/>	Technical	031 Paper 1	Technical General	--select--
<input type="checkbox"/>	Paper Type	Paper	Specific Aircraft	Select Slot
<input type="checkbox"/>	Technical Specific	Paper 2	--select--	--select--
<input type="checkbox"/>	Paper Type	Paper	Performance Aircraft	Select Slot
<input type="checkbox"/>	Technical Performance	Paper 3	--select--	--select--

Paper Selection

Candidate has to select the examination(s) that She/ He wishes to appear for and select one of the available slots from the drop down list. After making selection of desired papers (QPREF) candidate can submit her/his application.

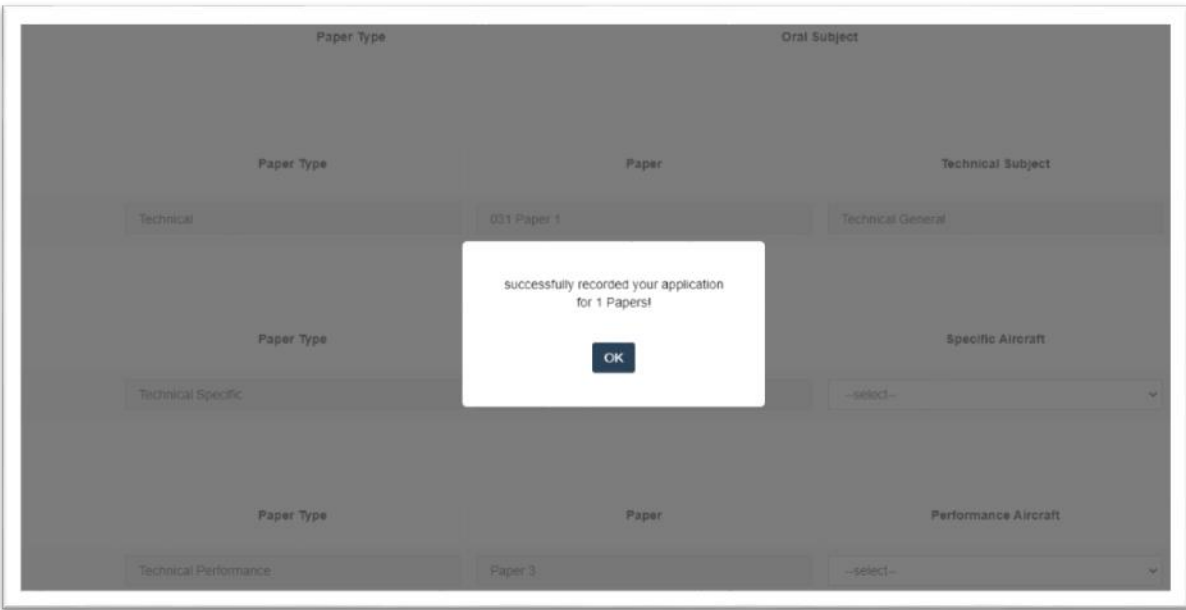


Figure : Successful submission of application

NOTE:

- Candidate must select papers (QPREF) for which she/ he is eligible.
- If during scrutiny registration details of candidate are found non eligible for any paper (QPREF) his application for that paper may not be accepted.
- On submitting her/ his selection, candidate will be prompted to review the application.
- Candidate will be allowed to fill only one application in any examination session.
- Candidate must ensure details shown on review page are correct before proceeding to payment page.

Personal Details			
Title	First Name	Middle Name	Last Name
Mr	TEST	Enter Middle Name as per 10th certificate.	TEST
Mother's Name		Father's/Guardians Name	
TEST		TEST	
Gender	Mobile Number	Date of Birth (As per 10th board certificate)	
Male	XXXXXXXXXX	18-08-2001	
Nationality	Aadhar Number	Email ID	
INDIA	XXXXXXXXXXXX	test@gmail.com	

Exam Session	
Session	Category Applying for
On Demand 2021 FC Session OD7	CPL

Center Choice	
Exam Center Choice	CENTER CHOICE
Online Exam Center Choice 1	New Delhi

Paper Details		
Subject	Fee	Selected Slot
Air Regulation	5000	Date 25-10-2021 , Time 14:00:00
Total Payable Amount	5000	

I hereby declare that the above particulars are true and correct in every respect and that nothing has been concealed or withheld by me. If any of my statements are found false or incorrect at any time, my candidature shall be rejected. I have read and understood the requirements for Issue of Flight Crew License, and the instructions for appearing in examinations as detailed in the CAR.

I hereby declare that I have review my examination application and filled all Paper desired. I shall not fill another application and applicable charges and taxes of payment gateway shall be born by me.

I understand that successfully applying for above examination does not guarantee the conduction of the examination for me by DGCA. Examination may be rescheduled or cancelled in case of unforeseen circumstance.

[Back](#) [Proceed To Payment](#)

Figure : Proceed to Payment

After verifying the details, click on '[PROCEED TO PAYMENT](#)'.

As per applicable rule, Fees is to be paid online @ Rs.5000/- per Examination Paper (QPREF) and @ Rs.500/- per Oral Paper (Applicable for 2nd and 3rd attempt Oral only).

After successfully filling up the examination application form, the system will direct the candidate to the payment gateway '**Bharatkosh**'. Applicable total fee is to be paid through Govt of India NTRP '**Bharatkosh**' only, using Net Banking/ Credit Card/ Debit Card.

It is also advised to download the User Guide (<https://bharatkosh.gov.in/pdf/UserGuideBharatkosh.pdf>) and view the steps before making payments. A nominal amount may be charged towards service charges/ applicable taxes (if any) by the bank in addition to the total fees to be paid for the applied Papers (QPREF).

For unsuccessful payment transaction from Bharatkosh, candidates are advised to wait at least **01 (one) hour** before making a second attempt of payment.

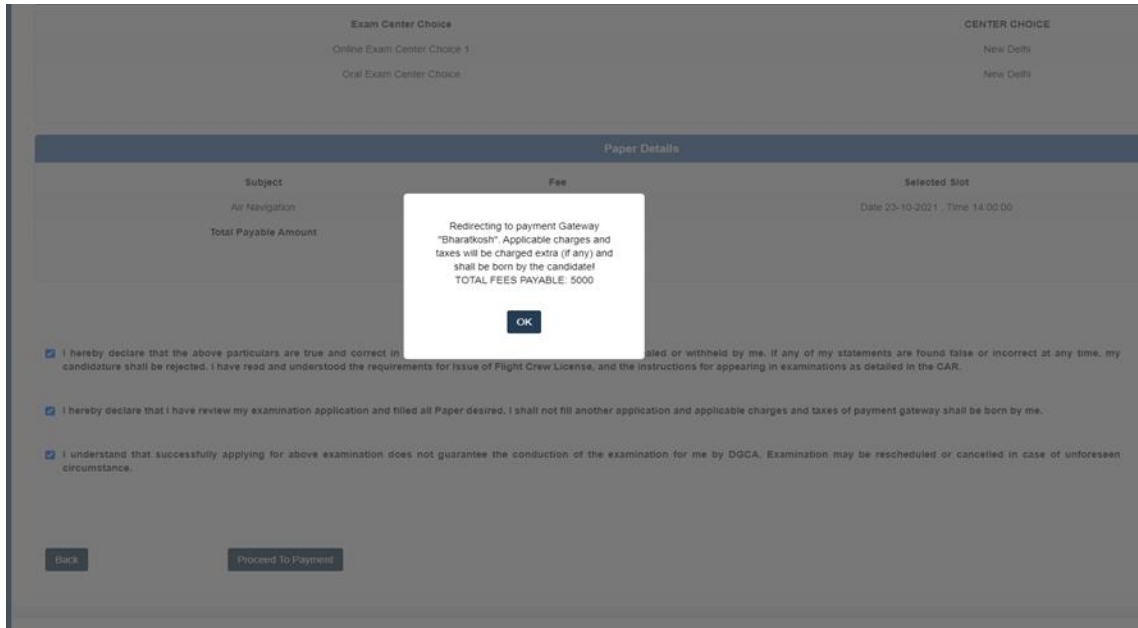


Figure : Redirecting to Payment Gateway- Bharatkosh

After successful payment his/her application is submitted. Candidate should retain details shown on subsequent submission page as shown below



Figure :Successful submission of application

After finalization of Examination schedule, candidate will be able to down load **Admit Card**.

NOTE:

1. Fee once submitted will not be refunded back / adjusted for the next or later Sessions under any circumstances including rejections. Further no communication in this regard shall be entertained by this office.
2. DGCA will not hold any responsibility for any unsuccessful transaction made through 'Bharatkosh'.
3. To avoid last minute surge in the software, candidates are advised to complete the online payment latest by 23:00 hrs of the closing date. If any candidate makes payment after 23:00Hrs of closing date and the successful transaction information of same payment is received from Bharatkosh after 23:59 hrs of closing date, then the same may not be considered valid by the software.

Chapter 9- Refund of application fee.

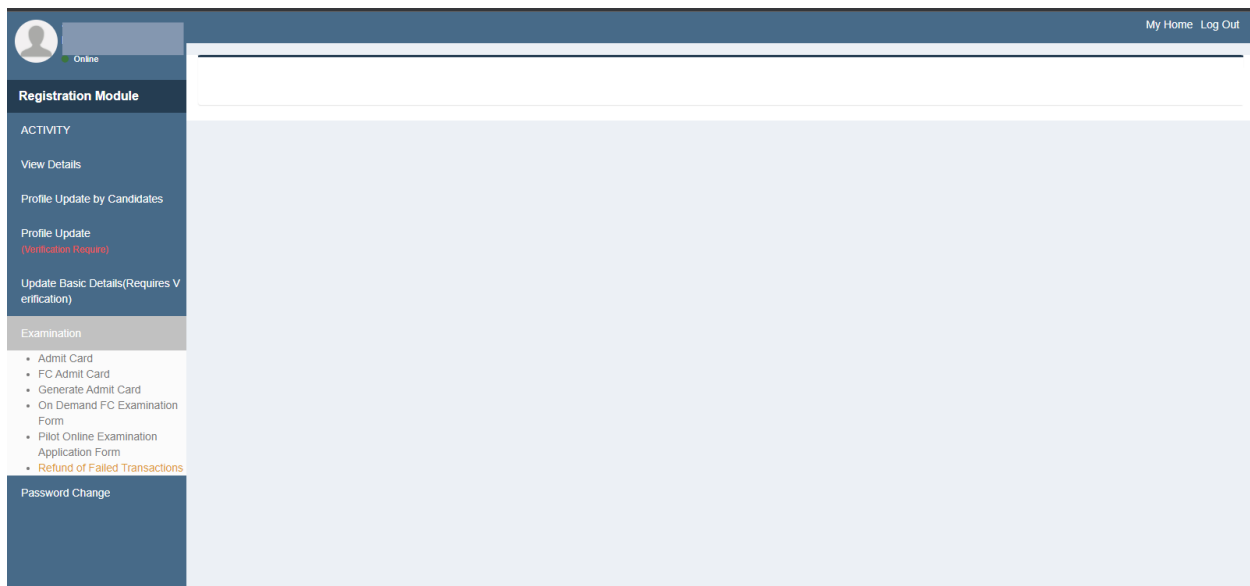
There will be no refund or adjustment of application fee for which service is availed by the candidate. For such cases no communication in this regard shall be entertained by CEO. The CEO, DGCA will not hold any responsibility for any unsuccessful transaction made through 'Bharatkosh'.

The CEO will refund in case where the transaction to Bharatkosh is successful but no service is delivered to the candidate. The candidates have to apply for the refund through their Pariksh Portal login id. The candidate has to upload the self-attested copy of Bharatkosh receipt and identity proof while applying for refund. The refund application will be processed within 90 days of applying online.

The steps for applying to the refund are illustrated below for those candidates whose transactions was successful to the Bharatkosh but no service was delivered to the candidate.

Step 1: Candidate login through his/ her valid Credentials.

Step 2: Go to Examination-> Refund of fail Transactions as shown in figure below.



Step 3: Form contains basic details and candidate has to choose his/ her fail transaction id (it display transaction id if refund is available) from the dropdown and complete the form by filling his/ her bank details and tick the declaration as mentioned in figure below.

ACTIVITY

- View Details
- Profile Update by Candidates
- Profile Update (Verification Required)
- Update Basic Details(Requires Verification)
- Examination
- Password Change

Refund of Failed Transactions

Computer Number: [redacted] Candidate Name: [redacted]
 Date of Birth: [redacted] Fathers Name: BABASAHEB
 Address: B [redacted] Mobile Number: 9999999999
 Email ID: test@gmail.com

Candidate Bank Details to process the refund

Choose Failed Transaction*

- select--
- TxnRef no- [redacted] - 30-05-2019 .Session- 2nd Session of 2019 Pilot
- TxnRef no- [redacted] - 09-02-2021 .Session- 1st session of 2021 Pilot

Branch Name IFSC Code

Self Attested Copy of Bharatkosh Receipt
 No file chosen

Self Attested ID Proof
 No file chosen

The above details filled by me are true and correct to the best of my knowledge. Any incorrect/ misleading information may result in the non-refund of the amount. I will be solely responsible for non-refund due to incorrect/ misleading information. I further declare that no refund on the above transaction reference number has been received by me earlier.

Step 4: Upload the self attested bharatkosh receipt and ID proof as shown in figure below.

ACTIVITY

- View Details
- Profile Update by Candidates
- Profile Update (Verification Required)
- Update Basic Details(Requires Verification)
- Examination
- Password Change

Refund of Failed Transactions

Computer Number: [redacted] Candidate Name: [redacted]
 Date of Birth: 19-09- [redacted] Fathers Name: B [redacted]
 Address: B [redacted] Mobile Number: 9999999999
 Email ID: test@gmail.com

Candidate Bank Details to process the refund

Choose Failed Transaction*

- TxnRef no- 30-05-2019 .Session- 2nd Session of 2019 Pilot

Account Number Name of Bank
 1234567 HDFC Bank

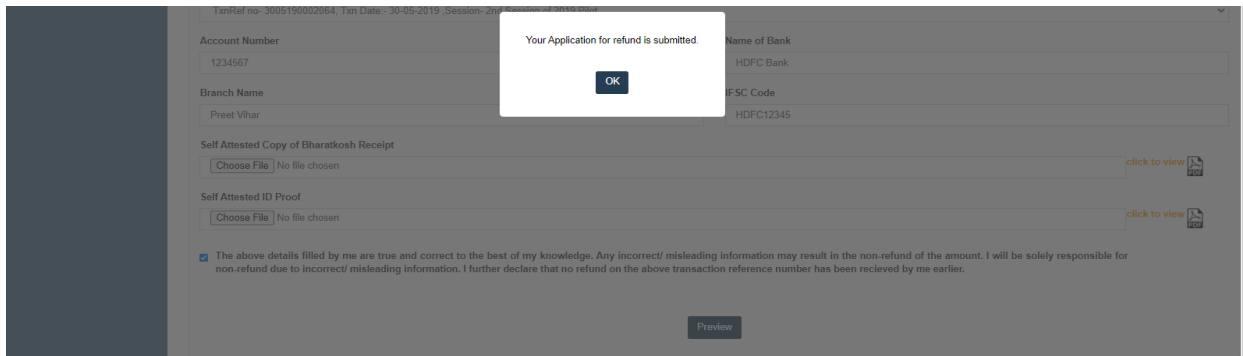
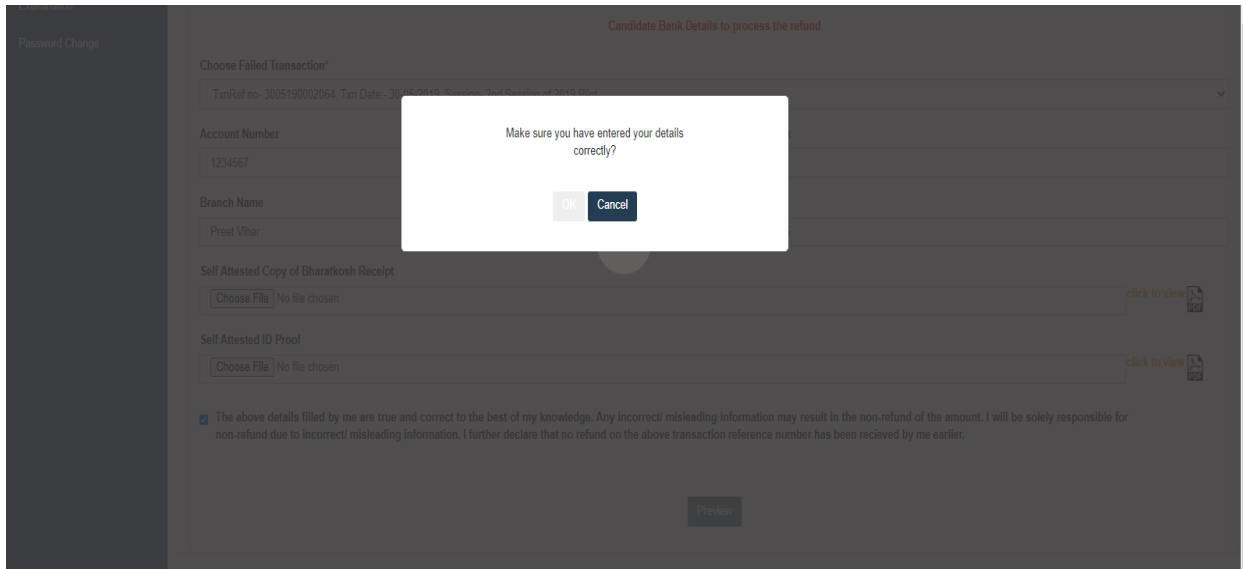
Branch Name IFSC Code
 Preet Vihar HDFC12345

Self Attested Copy of Bharatkosh Receipt
 sample.pdf

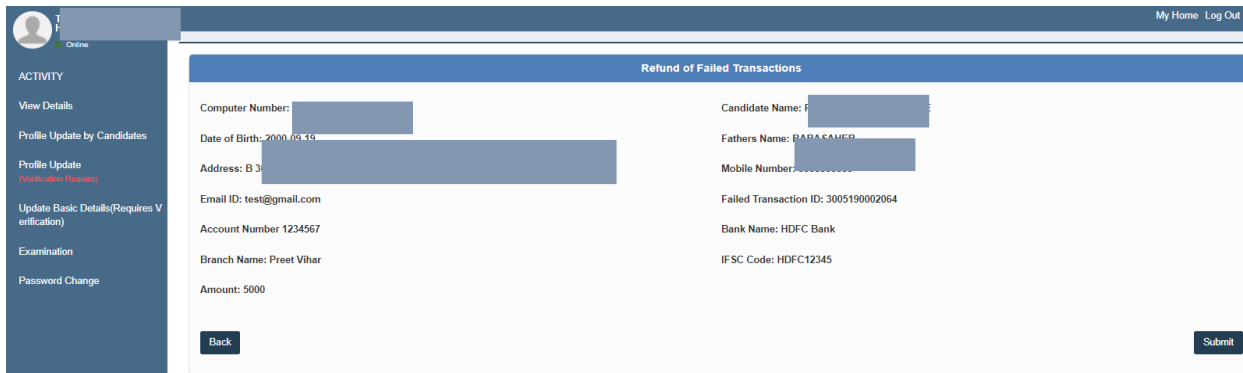
Self Attested ID Proof
 sample 2.pdf

The above details filled by me are true and correct to the best of my knowledge. Any incorrect/ misleading information may result in the non-refund of the amount. I will be solely responsible for non-refund due to incorrect/ misleading information. I further declare that no refund on the above transaction reference number has been received by me earlier.

Step 5: Click on preview button and again confirm that you have filled the correct details.



Step 6: After that review of your filled details form open and if you want to edit the form click on Back button otherwise click on submit button to submit the request.



Step 7: If back button clicked then details can be edited as shown in figure below

My Home Log Out

Examination Refund of Failed Transactions

Refund of Failed Transactions

Computer Number: [Redacted] Candidate Name: [Redacted]
 Date of Birth: 19-09-2000 Fathers Name: [Redacted]
 Address: [Redacted] Mobile Number: 9999999999
 Email ID: test@gmail.com

Candidate Bank Details to process the refund

Choose Failed Transaction*

TxnRef no: [Redacted] - 30-05-2019 ,Session- 2nd Session of 2019 Pilot

Account Number: 1234567 Name of Bank: HDFC Bank
 Branch Name: Preet Vihar IFSC Code: HDFC12345

Self Attested Copy of Bharatkosh Receipt
 No file chosen [click to view](#)

Self Attested ID Proof
 No file chosen [click to view](#)

The above details filled by me are true and correct to the best of my knowledge. Any incorrect/ misleading information may result in the non-refund of the amount. I will be solely responsible for non-refund due to incorrect/ misleading information. I further declare that no refund on the above transaction reference number has been received by me earlier.

Step 8: If all details are correct, proceed further with Submit button and a ref id is generated as shown in figure below.

Verification Page

Update Basic Details(Requires Verification)

Examination

Password Change

Email ID: test@gmail.com
 Account Number: 1234567
 Branch Name: Preet Vihar
 Amount: 5000

Transaction ID: 3005190002064
 Bank Name: HDFC Bank
 IFSC Code: HDFC12345

Your Application for refund is
 successfully submitted with reference id:
 Ref:3005190002064-1

ANNEXURE: A

INFORMATION REQUIRED FOR OBTAINING SECURITY CLEARANCE

(Foreign Nationals & OCI / PIO Card holders – for allotment of Pilot Candidate Computer Number)

1) Name in full:

2) Nationality:

3) Father's name in full:

4) Qualification:

5) Date of Birth:

6) Place and Country of Birth:

7) Present address in India:

8) E-mail address:

9) Home address (abroad):

10) Permanent Address if any, other than given at Para 7 above

11) Passport No.

Date of Issue: DD / MMM / YYYY /

Validity: DD / MMM / YYYY /

Place/Country of issue:

12) OCI / PIO Document No.:

Date of Issue: DD / MMM / YYYY /

Validity: DD / MMM / YYYY /

Place/Country of issue:

13) Indian Visa No.:

Date of Issue: DD / MMM / YYYY /

Validity: DD / MMM / YYYY /

Place/Country of issue:

14) Present Occupation if any with name and address of the employer (if employed):

15) Duration of stay abroad:

16) Any other relevant information:

Place: Signature of the applicant

Date :

Affix recent Color Photograph of 45mm X 35mm size with White background. The Face must be of 35mm height & 25mm width.

Note: Attested copy of documents in support of details given at Point 4, 7, 9, 10, 11, 12 & 13 are to be uploaded along with this form.