Sub: REGISTRATION & ALLOTMENT OF COMPUTER NUMBER FOR NEW FLIGHT CREW APPLICANTS

The registration and allotment of computer number for Pilot candidates was brought ONLINE with effect from Oct, 2011 through UDAAN portal except other Flight Crew candidates such as FDEG, FE, FN and FATA candidates, the same was through VIMAN portal for AME candidates.

Now CEO,DGCA has developed a combined NEW portal https://pariksha.dgca.gov.in. with lot of enhanced provisions. This portal is to be used by all the Flight Crew candidates [**NEW & OLD***] for registration, uploading of photo, signature and mandatory documents, profile update, allotment of Computer Number (*for NEW candidates only*), applying for examination, printing of admit cards etc.

[*Old candidates who have been allotted with computer number must not apply as new candidates as they will have to register/migrate in new system when Registration for Old Candidates is activated].

Detailed step by step procedures to be followed by the Flight Crew candidates are available under the 'User Manual' tab of this new portal. Candidates are advised to download the Flight Crew Manual and proceed through <u>Flight Crew</u> Section of this portal after <u>carefully reading the Manual and the following instructions:</u>

- All "NEW" Flight Crew Candidates including rejected (not allotted with computer number) in UDAAN system are required to visit https://pariksha.dgca.gov.in. and use the respective tab of "FLIGHT CREW" under "Registration Module" to fill up the required details and "Submit".
- Individual Email ID and (+91) Mobile Number of the candidate are the important prerequisite for registering in this new portal. All important information including Computer Number, Roll Number, Result etc. will be communicated to the respective candidate through this email ID and/ or SMS only.
- Initially mobile number will be verified through a One Time Password (OTP) and for cross verification a temporary link for activating the account within 24 hours, will be sent to the registered e-mail id.
- 4. The password length should be of minimum 8 characters. It must contain at least one upper case letter (A-Z), one lower case letter (a-z), one special character (!@#\$%)and one numeric value (0–9).
- 5. Allotment of Computer Number through this portal is open 24 X 7 for all NEW Flight Crew candidates.

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- 6. The hard copy of the online submitted Allotment of Computer Number Application along with all enclosures must reach CEO latest within 10 days from date of applying online.
- 7. Allotment of Computer Number does not automatically enroll the applicant for the examination. The successfully registered OLD candidates and NEW candidates with allotted computer number, can submit online application for examination along with the requisite fees (through Bharatkosh only), after old candidates registration and the examination portal is declared open, which will be notified through a separate Public Notice on DGCA web-site as well as in the Flight Crew 'Notice-Board' of this portal.
- 8. Candidates are advised to forward all queries, request etc. to the dedicated e-mail address help.pariksha.dgca@gov.in with a proper subject line. Additionally a HELPDESK phone number **011-26196307** is also made available during (1000-1700 hrs.) on all working days for the benefit of the candidates.

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